How to install and configure Alertus application on iPhones and iPads:

1. Go to the App Store; search for and install 'Alertus +'

2. Once installed, launch the client.
   - For the “Organization Code” prompt enter “d-h”, and click the 'Next' button

   ![Alertus Organization Code Screen]

   - At the "Organization Email Address" prompt, enter your Dartmouth.edu or Hitchcock.org email address, and click the 'Register' button.

   ![Alertus Email Registration Screen]

3. You will receive a verification email within a few minutes.
   - If you do not see the message within a few minutes, check your Junk and Clutter folders. Most people have had the verification email land in their junk folder.
   - If the verification email is in your junk folder, please move it to your Inbox.
   - Click the verification link in the email to register your email address and app.

4. Return to the Alertus app and tap the ‘Email Verified’ button.

   ![Alertus Email Verification Screen]

5. Once installed, and email has been confirmed, you should setup your notification options.
   - Exit from the Alertus app (click home button).
   - Tap your ‘Settings’ icon to open settings.
• Look down the Settings screen and select ‘Notifications’.

• You should now see a list of your apps.
• Look for and select Alertus.

The next screen shots vary depending on what version of iOS you have on your device.

• Set notifications for Alertus.
• We recommend all ‘on’ and ‘Alerts’ for the ‘ALERT STYLE WHEN LOCKED’

• For iOS 11

iOS 11 will have a new option for “Persistent banner”, which keeps the alert on your screen until you dismiss it.

We recommend that you select Persistent if you have it on your device.