Dartmouth
GEISEL SCHOOL OF MEDICINE

Student Government Party Guidelines

Summary of Purpose

The following is a list of guidelines for the Geisel Student Government (Geisel SG) and Social Chair to follow when hosting **Student Government funded** social events.

Scope and Applicability

This policy applies to all Geisel medical students.

Definitions

None.

Policy Statement

While these guidelines are not policy, they should be adhered to at all times.

Exceptions may be obtained only by written permission from the Social Chair or the President of Student Government, and the Associate Dean of Student Life.

When planning Geisel SG-hosted social activities that involve alcohol, it is the expectation that students enjoy themselves responsibly. In addition, Geisel-SG hosted social activities should generate a sense of community, foster relationships with other graduate schools and support responsible socializing among graduate students.

1. For significantly larger parties (i.e. over 200 in attendance), a ticket system must be administered. This will help to ensure that those in attendance are in fact invited and/or directly related to a Dartmouth graduate/professional student. In essence, a ticket system will assist with controlling the number of participants at an event.
2. For significantly larger parties (i.e. over 200 in attendance), at least one Geisel faculty member and/or administrator must be invited to serve as extra support to ensure that students enjoy themselves responsibly.
3. The appropriate paperwork should be filed with the Associate Dean of Student Life at least 3 days prior to the function when Student Government funds are requested for a party.

Regarding Alcohol

*Please note that the newly revised alcohol policy for the college approves of beer and wine in place of liquor.

There should be at least 2 alcohol monitors for every 75 people. For example:

1-75	2 alcohol monitors
76-150	4 alcohol monitors
151-225	6 alcohol monitors (etc.)

When another graduate school (e.g. Thayer, Tuck, and/or Arts and Sciences) is invited to a Geisel-SG-hosted social function, that school must provide alcohol monitors of their own, to patrol their fellow graduate students. This will ensure that the monitors are familiar with their fellow classmates. If the graduate school's policy regarding alcohol monitors is less than the number stated above, it is expected that the graduate school will comply with the Geisel guidelines.

All alcohol monitors will have reviewed the alcohol policy and confirmed that they are comfortable "monitoring" their classmates. Permission for events that are planned off campus that include alcohol must be approved by either the Chief Operating Officer (COO) or the Dean of the Medical School. Students should allow a minimum of 3 weeks for approval and avoid renting outside space until approval has been made. These events follow the standard paperwork for any Student Government party.

Permission for events that are planned on campus involve a common alcohol source (kegs or punches) requires a letter from the Dean or COO. A standard signed letter from the Dean is available in Student Affairs. This letter is only valid when it is cosigned by a Dean in Student Life. These events follow the standard paperwork/procedures for any Student party.

- Dartmouth College does not allow common sources of alcohol (kegs and punches for example) but notes that exceptions to this rule may be granted by the Deans of graduate or professional schools.

- This "standard letter" also grants exception to the rule that no college funds designated for student activities may be used to purchase alcohol. The Dartmouth College policy notes that exceptions to this policy can also be granted by the Deans of the graduate and professional schools.

- Dartmouth College and thus Geisel prohibits "Commercial delivery of alcohol to individual students or student groups at Dartmouth."

Procedure

None.

LCME Standard

None.

Related Information: Documents, Policies, Links, Etc.

None.

Policy Administration

Policy Number:	UME-OSL-0013		
Reviewed By:	Associate Dean, Student Life	**Effective Date:**	June 1, 2012
Approved By:	Office of Student Life	**Last Date Approved:**	June 12, 2018

Policy Contact Information

Office of Student Life
Geisel.Office.of.Student.Life@dartmouth.edu

History

Date	History
June 1, 2012	Policy created and put into effect.

June 12, 2018	Policy was reviewed and revised to reflect changes implemented by the College.
June 1, 2019	Policy was reviewed.
October 16, 2024	Policy reviewed and updated to reflect Office of Student Life name and template

Background

None.