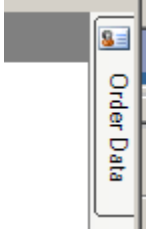


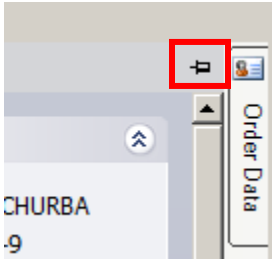
HOW TO ASSOCIATE ORDERS IN POWERSCRIBE

If a patient has multiple orders you would like to associate together select one from the worklist.

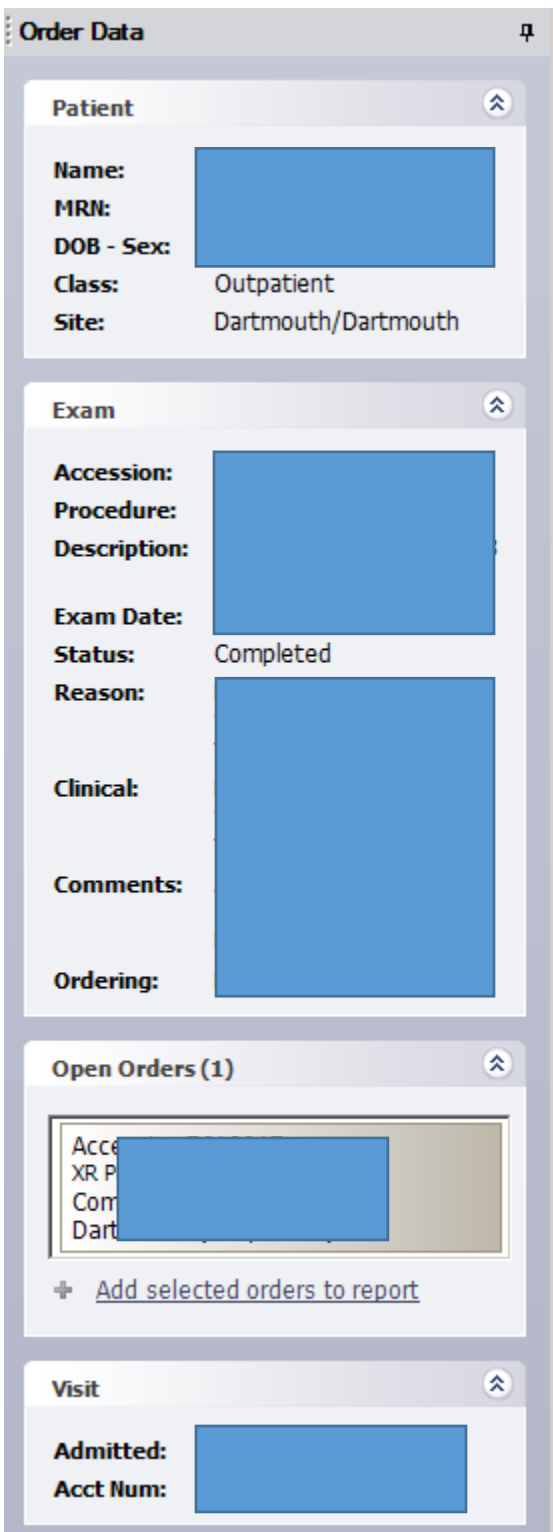
Once PowerScribe opens on the very right hand side will be a button called **Order Data**, click it.



If you would like that drop down to be permanently available use the "pin" to pin it down, otherwise you will have to hover over Order Data everytime to see if there is an order to associate.

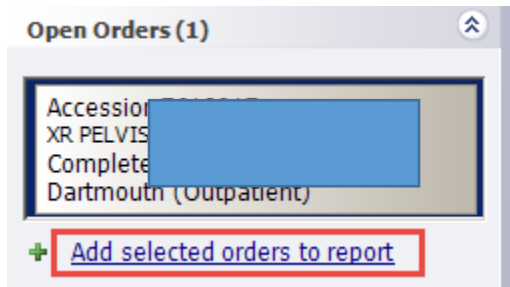


The menu will open on the left side:



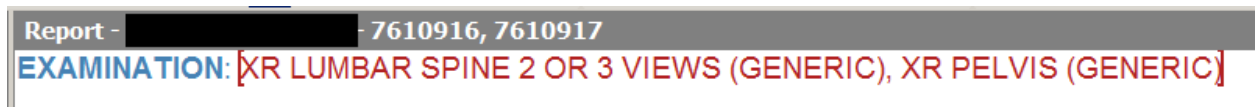
For each open order there will be a grey square (The order may not pertain to the exam you are reading).

Click to highlight the order you would like to associate. If there are a couple orders you would like to associate than press Shift and click to highlight them.



Click Add Selected Orders to Report

Once you have done that the Examinations and History's will fill in for all the orders.



Dictate as normal and you can Draft, Prelim, or Sign the orders. When the Attending launches one of the studies that report will be associated with all orders so you can edit and sign just the one.