Many of you are probably familiar with saving studies into personal folders in GE PACs. With our new Montage system, you now have another way to save things like interesting cases in your own personal folder.

To accomplish this, after you have done a Montage search and identified a report you want to save, you click the “Save Report” at the bottom of the report windows.

When you do, a Save Report window will come up. You can type in a new folder or just press the spacebar and you’ll see what folders you already have. Click “Save” you will get a “Saved” confirmation window.
After you have saved some reports, you can access them by clicking on your username in the upper right-hand corner of the screen and then clicking on “Saved Reports”.

You will see a list of folders. From here, you can export the saved reports in a folder to something like Excel or click on the folder to see the reports saved inside.

Jeff

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