# zoom Student Cheat Sheet

This cheat sheet outlines how to join a meeting from a link in Canvas
as well as basic instructions on the tools available to participate in class.

Install the Zoom Client and Create a Zoom Account

1. Go to **dartmouth.zoom.us.**
2. Click **Download Desktop Client link** visible in the bottom navigation.
3. Run the installer on your computer.
4. Launch the **Zoom** application on your computer.
5. Select **Signin with SSO**.
6. Enter "**dartmouth**" in the *your company domain field*.
7. Click **Continue.**
8. Log in with your NetID, Password and Duo.
9. Your account is now created.

	Sign In with SSO	5

Sign In with SSO

Your company domain
6 | dartmouth | .zoom.us

I don't know the company domain   7   **Continue**
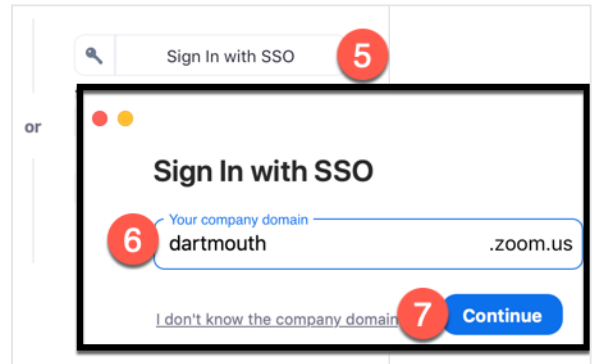
Launching a Zoom from Canvas

Step 1: Log in to Canvas

1. Log in to https://canvas.Dartmouth.edu with your NetID, Password, and Duo.
   Note: The Chrome browser works most reliably.
2. Within Canvas, navigate to the course.
3. In the course homepage, find the session.
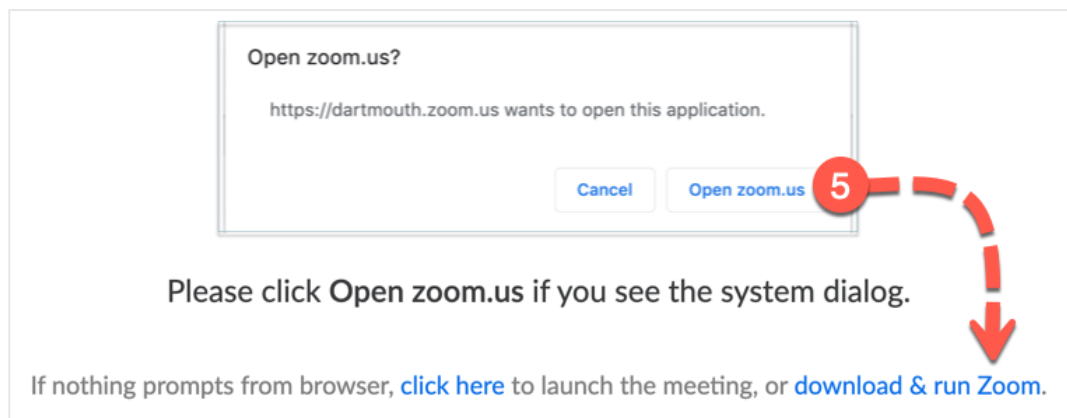4. Click on the **Zoom link** within the schedule.

Course Schedule

⭐ - Indicates REQUIRED; 🚫📹 - Indicates not recorded; 👥 - Small Group

Session date & location	Time	Topic Instructor
Monday, Mar. 16 Zoom ⭐🚫📹	10:00 - 11:00 am	Session Name Here Dr. Who https://dartmouth.zoom.us/j/706331641 4

Step 2: Launch Zoom in the Zoom Client

5. When prompted click **Open Zoom.us i**n the Open Zoom.us window.
   Note: If you don't receive the prompt, click **download and run Zoom**.
6. This will automatically open the Zoom Client on your computer and join the Zoom session.

Open zoom.us?

https://dartmouth.zoom.us wants to open this application.

Cancel   Open zoom.us   5

Please click **Open zoom.us** if you see the system dialog.

If nothing prompts from browser, **click here** to launch the meeting, or **download & run Zoom.**
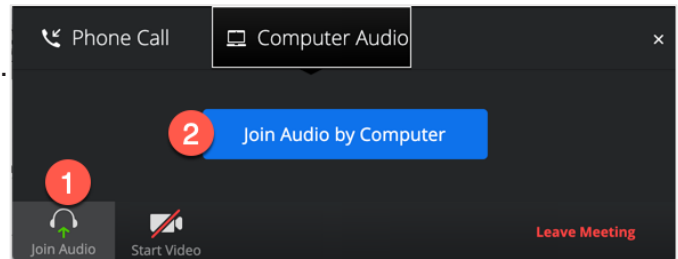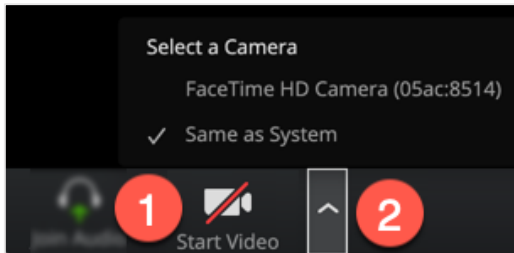
Connect to Audio

You can join audio by computer (*recommended*) or by phone.
To connect to computer audio:
1. Click **Join Audio**.
2. Choose **Join Audio by Computer** to connect your computer's speaker and microphone to Zoom**.**

Please mute your audio unless instructed otherwise.

Connect to Video

**To activate your video:**
1. Click **Start Video** to activate webcam.
   Click **Stop Video** to stop the webcam.
2. Select the **up arrow** to review video settings.

Please turn video off unless instructed otherwise.

View Participants and Raise Hand

To participate via Participants:
1. Click **Participants**. This will open the Participant panel.
2. Click the **Raise Hand** icon to let instructor know you have a question. Click it again to lower it.
3. Click **More** to see additional controls.
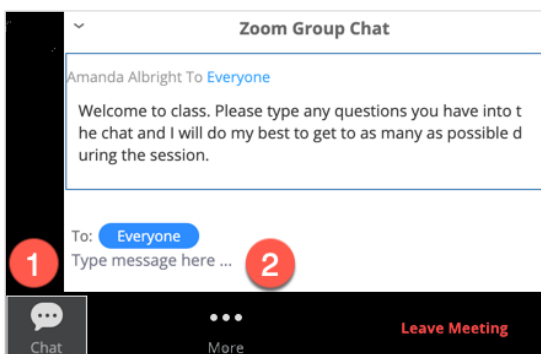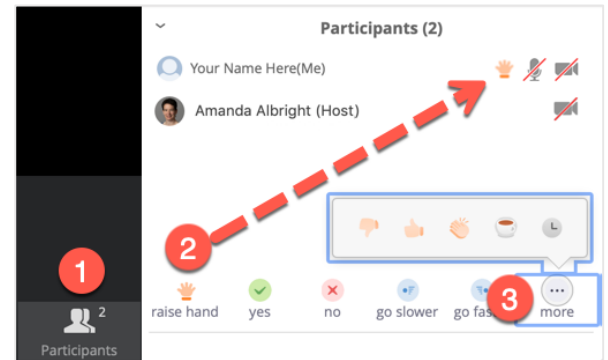
Chat

To chat with participants:
1. Click **Chat** to activate the Chat panel.
2. Type a message and select Return to instant message with other participants.

Breakout Rooms

Faculty may choose to use breakout rooms to create opportunities for small group interaction within a large group setting.

To participate in breakout room:
1. Select **Join** when the Breakout Room invitation appears.
2. Feel free to **turn on your audio and video** to facilitate social presence while in the room.
3. Click **Return to Main Room** to rejoin the large group.