



The Center for Global Health Equity at Dartmouth

Pre-Departure Requirements Checklist

Use the following link to track and complete all pre-departure requirements (listed below) in Via-TRM: https://dartmouth.via-trm.com/client/program_brochure/22287 .

1. Apply for a [Travel Exception](#), if required based on your destination. Upload approval at [Via-TRM](#) once received. **Funds cannot be released until your travel exception is approved.**
2. [Register](#) international travel in Global Dartmouth Travel Registry.
3. Schedule a travel clinic appointment at least a month before you depart – either at Dick’s House (the only site covered by [DSGHP](#)) or at another registered travel clinic such as [DHMC](#). Travel visits at Dick’s House can be booked online only through your Banner page or the Dick’s House [website](#). DHMC’s Travel Clinic appointments can be arranged by calling 603-650-6060.
4. Provide emergency contact information.
5. Read and sign the Program Acknowledgement, Release and Indemnification Agreement.
6. Read and sign the CGHE Acknowledgements:
 - post-program materials acknowledgement
 - social media acknowledgement
 - scope of practice acknowledgement
 - weekly email updates
7. Read and sign the Global Dartmouth: Emergency Support, Personal Safety, Health and Wellness information.
8. Complete all pre-training modules and upload Certificate of Completion or proof of completion.

**If you have graduated and are an alum, please secure health insurance as you are no longer covered by [DSGHP](#) once your coverage ends, if you were enrolled. To check your enrollment or coverage, call 603-646-9438 or 603-646-9449, or email Dartmouth.Student.Health.Plan@Dartmouth.edu. If you have any questions, please email Center.for.Global.Health.Equity@dartmouth.edu.