

Meeting Date: May 20, 2026

Time: 4:00 – 6:00 p.m.

Meeting Location: Hybrid; Borwell 383, Zoom

Approval:

Recorded By: Emily Godfrey

Attendance

Present = X, Absent = 0

Faculty Voting Members							
Black, Candice (Department of Pathology and Laboratory Medicine)	X	Hofley, Marc (Clinical – Pediatrics)	X	Jankowski, Mary (Department of Psychology)	X	Lee, Michael (Department of Medical Education)	X
Marshall, Alison (Clinical – Emergency)	X	McCrary, KrisEmily (Department of Family Medicine)	X	McNulty, Nancy (Department of Radiology)	X	Myers, Lawrence (Department of Med Ed & Biochemistry & Cell Biology)	X
Phillips, Oliver (Department of Neurology)	X	Reuman, Hannah (Department of Medicine)	X	Seigel, Timothy (Department of Surgery)	X	Thesen, Thomas (Department of Medical Education)	O

Student Voting Members							
Year 1							
Tietjen, Jack	X	Garbis, Demetrios	X	Cayabyab, Kevin	O	Huang, Raymond	O
Year 2							
Year 3							
St. John, Emily (Co-academic Chair)	X	Katter, Julia	X	Sherman, Meredith	X	Ganga, Kiran	X
						Hernandez, Eli	O
Year 4							
Dameron, Corbin (Co-academic chair)	X	Darling, Addie	X	McNamara, Colin	X	Shirmer, Dain	O
						Harring, Alden	X
MD/PhD							
Gayne, Alexys	X	Armero, Andre	X	Marshall, Abigail	X	Reiner, Timothy	X

Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	X	Cameron, Justine (Director, Accreditation & CQI)	X	Chimienti, Sonia (Dean for Educational Affairs)	X
Cunningham, Tara (Associate Dean, Student Life)	X	Dick III, John (Assistant Dean for Clinical Skills Excellence)	X	Eastman, Terri (Director, Integrated Curriculum)	X	Eidtson, Bill (Assistant Dean, Student Success & Accessibility)	O
Fountain, Jennifer (Specialist, Senior Assessment)	O	Garrett, Tiffany (Director, Medical & Health Sciences Libraries)	X	Godfrey, Emily (Medical Education Coordinator)	X	Levy, Campbell (Assistant Dean of Advanced Clinical Curriculum (Phase 3))	X
Lyons, Virginia (Pre-clerkship – Associate Dean Pre-clerkship Curriculum)	X	Matthew, Leah (Assistant Dean, Core Clinical Curriculum)	X	McAllister, Steve (Director, Educational Technology)	O	McBride, Lisa (Associate Dean, Diversity, and Inclusion)	O
Pinto-Powell, Roshini (Associate Dean, Admissions)	X	Rich, Alex (Registrar)	X	Rose, Amy (Educational Affairs)	X	Shaker, Susan (Director, Pre-clerkship Education)	O
Sunday, Michelle (Director, Learning Environment)	X	Taylor, Julie (Associate Dean, Medical Education)	X	Thompson, Rebecca MEC Chair (Clinical Neurology)	X	Vengrin, Courtney (Director, Evaluation and Assessment)	X
Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X						

Guest(s)

Call to Order

Rebecca Thompson, MD Chair – Medical Education Committee

Rebecca Thompson called the meeting to order at 4:04 PM

Announcements

- Nine MEC applicants!
- August MEC- reschedule

Approval of Meeting Minutes

Rebecca Thompson, MD

Approval of April meeting minutes.

Emily St. John made a motion to approve the April 2026 MEC meeting minutes. The motion was seconded by Timothy Renier. The motion passed unanimously.

Subcommittee Updates

1. Phase 1 – New competencies distributed to subcommittee members, I3 course review, AI Digital Health proposal
2. Phase 2 – Phase 2 review: early-stage planning. Clinical Supervision Policy needs to be voted on and then passed to Phase 3 subcommittee, Clinical Attendance policy to be discussed in July, grading data from AY 25-26 being gathered and will be presented in June, AY 26-27 off to a great start! Student leadership prepping an FAQ with Faculty input and Phase 2 Check-in on June 10th - hybrid.
3. Phase 3 – April meeting cancelled
4. GAOC – CBME: Systems of Assessment and Programmatic Assessment presented by Christopher Feddock. Charge review team met 5/20
5. CTs- Monthly meetings for #10 CTs, Mapping projects ongoing: Phase 2 Clerkships, Course/clerkship reviews. Multiple curriculum innovations: Task Force for Phase 1 MCQ exams – now with A&E team, New pharm OSCE (PHARM), AI in med ed event (EHV). Multiple scholarship opportunities: AAMC nutrition conference (NUTR), M4 student research awards (RS)

Consent Agenda

1. Vote: Foundations course review working group update- Dr. Alison Marshall

Postponed to June MEC meeting.

2. Vote: PBL Course objective – Dr. Virginia Lyons

Original objective:

- Practice team skills including effective collaboration, active listening, conflict management and allocation of tasks.

Proposed objective:

- Demonstrate team and presentation skills, including effective communication, collaboration, active listening, conflict management, and allocation of tasks.

<i>Alison Marshall made a motion to approve the revised PBL course objective. The motion was seconded by Timothy Seigel. The motion passed.</i>

New Business

1. Neuro Clerkship review & vote- Dr. Paul Weissburg

Neurology Clerkship Review

Strengths and Recommendations

Strengths

- Faculty and resident teaching
- Well-balanced workload between clinical and nonclinical activities
- Breadth of clinical experiences
- Didactics

Areas for Improvement

- Student perceptions of mid clerkship feedback quality has been lower the last 3 years.
- Student observed taking the relevant portion of patient history has been lower on the GQ survey the last three years

Note from the ADAQA: The first area for improvement is based on both GQ and Clerkship Evaluation feedback. Both areas for improvement are potential areas of concern for the LCME.

Neurology Clerkship Review

Clerkship Action Plan

1. MidClerkship Feedback: Emphasize to students and faculty to engage in feedback discussions on student performance at the end of the second week of the clerkship. This will include emphasis at student orientation by the clerkship director and reminder emails to faculty and students by the coordinator in the second week of the clerkship. This process will be followed up on for each block of the new academic year to facilitate completion.

2. Direct Observation: Continue to work with students & faculty to ensure that students are observed taking the relevant portions of patient history. This will include emphasis at student orientation by the clerkship director and reminder emails to faculty and students in the second week of the clerkship by the coordinator . This process will be followed up on each block of the new academic year to facilitate completion.

- Would like to see the specifics on how these action items will be addressed.
- Provide Dr. Mowchun with the opportunity to see what other clerkship directors are doing and then pull the best practices.
- Mid-year check-in with Dr. Campbell Levy and Dr. Paul Weissburg
- Getting qualitative data from students on how the clerkship is doing would be helpful.

Timothy Seigel made a motion to approve the Neurology clerkship action plan with the addition that Dr. Campbell Levy and Dr. Paul Weissburg follow up with Dr. Justin Mowchun in six months. The motion was seconded by Larry Myers. The motion passed.

2. IM Clerkship review & vote- Dr. Paul Weissburg

Inpatient Medicine Clerkship Review

Strengths and Recommendations

Strengths

- Consistent didactics across all 4 sites for EKGs and CXRs that are well received
- Students feel engaged with the clinical team and largely valued team member
- Broad clinical exposure
- High quality teaching by residents & faculty

Areas for Improvement

- Students request more time for Shelf study
- Student concerns about weekend clinical requirement
- Concerns about value of assignments
- Student concerns about outdated information on Canvas

Clerkship Action Plan

Action Item for Next Year

1. Incorporate shelf study into select didactic sessions
2. Provide faculty and residents with student expectations for the clerkship, including weekends
3. Reassess assignments
4. Review Canvas and update information as needed

Timothy Seigel made a motion to approve the Internal Medicine clerkship plan. The motion was seconded by Timothy Renier. The motion passed.

3. Career Advising- Dr. Tara Cunningham

Road to Residency – Geisel’s Longitudinal, coordinated, career advising system for medical students.

Goal: students to arrive at residency, safely.

2021-today, current career advising program remains unsatisfactory. The Road to Residency directly addresses this deficiency with a document, phased program.

Road to Residency is Geisel’s comprehensive and robust career advising system that spans all years of the medical education program and includes knowledgeable advisors and administrators.



The Vehicle

Students are drivers.

And the certified mechanics are:

Tara K. Cunningham, EdD, MS
Associate Dean

Amy Rose, MEd
Director



The Passengers

Longitudinal Collaborative Clinical Mentors (LCCMs), specialty advisors, residency advisors, research mentors, others join the vehicle throughout the road trip.

All passengers are certified driving instructors and not back seat drivers!



The Destination

A job — reached via a route that is individualized to each student’s specialty and goals.

Detours, flat tires, chipped windshields, potholes and lots of icy roads along the way.

Our Goal: Safe arrival.



The request of the MEC:

- Recognize the work already underway but the Office of Student Life
- Move this to an Informal to official program: Formally endorse “Road to Residency” as the institutional framework for longitudinal career advising to meet (or exceed) LCME accreditation standards.
- Partner with Office of Student Life; identify and support resources to meet student needs, deliver high-quality programming, provide faculty development, and compensate faculty.

4. MEC charge revisions- Dr. Becky Thompson

- Updated language to be more closely aligned with LCME standard 8.3, Chair position qualifications, and terms of service were also updated.
- Steering Committee representation has been updated to include a rotating member of the MEC voting faculty to help increase transparency and provide additional discussion.

5. Pre-clerkship contact hours policy & vote- Dr. Virginia Lyons

Pre-clerkship contact hours policy

- No major changes to policy itself; updated outdated language to reflect current processes and terms, for example:
 - Added the term "benchmark" for assessments
 - Changed "enrichment electives" to "enrichment opportunities"
 - Removed definition of preparatory hour since we no longer have a policy about this
 - Updated language of LCME Standard 8.8
- Updated process for counting contact hours to reflect what the pre-clerkship director actually does

Candice Black made a motion to approve the revisions made to the pre-clerkship contact hours policy. The motion was seconded by Timothy Seigel. The motion passed.

Ongoing Business

- I3 Course review
- Phase 2 Grading
- State of the Med School

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 6:00 p.m.

- June 17th
- July 15th