

Meeting Date: April 15, 2026

Time: 4:00 – 6:00 p.m.

Meeting Location: Hybrid; Borwell 383, Zoom

Approval:

Recorded By: Emily Godfrey

Attendance

Present = X, Absent = 0

Faculty Voting Members							
Black, Candice (Department of Pathology and Laboratory Medicine)	X	Hofley, Marc (Clinical – Pediatrics)	O	Jankowski, Mary (Department of Psychology)	X	Lee, Michael (Department of Medical Education)	X
Marshall, Alison (Clinical – Emergency)	X	McCrary, KrisEmily (Department of Family Medicine)	X	McNulty, Nancy (Department of Radiology)	X	Myers, Lawrence (Department of Med Ed & Biochemistry & Cell Biology)	X
Phillips, Oliver (Department of Neurology)	X	Reuman, Hannah (Department of Medicine)	X	Seigel, Timothy (Department of Surgery)	X	Thesen, Thomas (Department of Medical Education)	O

Student Voting Members							
Year 1							
Tietjen, Jack	X	Garbis, Demetrios	X	Cayabyab, Kevin	X	Huang, Raymond	O
Year 2							
Year 3							
St. John, Emily (Co-academic Chair)	X	Katter, Julia	O	Sherman, Meredith	O	Ganga, Kiran	O
						Hernandez, Eli	X
Year 4							
Dameron, Corbin (Co-academic chair)	X	Darling, Addie	X	McNamara, Colin	X	Shirmer, Dain	X
						Harring, Alden	X
MD/PhD							
Gayne, Alexys	X	Armero, Andre	X	Marshall, Abigail	O	Reiner, Timothy	O

Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	O	Cameron, Justine (Director, Accreditation & CQI)	X	Chimienti, Sonia (Dean for Educational Affairs)	X
Cunningham, Tara (Associate Dean, Student Life)	O	Dick III, John (Assistant Dean for Clinical Skills Excellence)	O	Eastman, Terri (Director, Integrated Curriculum)	O	Eidtson, Bill (Assistant Dean, Student Success & Accessibility)	O
Fountain, Jennifer (Specialist, Senior Assessment)	O	Garrett, Tiffany (Director, Medical & Health Sciences Libraries)	O	Godfrey, Emily (Medical Education Coordinator)	X	Levy, Campbell (Assistant Dean of Advanced Clinical Curriculum (Phase 3))	X
Lyons, Virginia (Pre-clerkship – Associate Dean Pre-clerkship Curriculum)	X	Matthew, Leah (Assistant Dean, Core Clinical Curriculum)	O	McAllister, Steve (Director, Educational Technology)	O	McBride, Lisa (Associate Dean, Diversity, and Inclusion)	O
Pinto-Powell, Roshini (Associate Dean, Admissions)	O	Rich, Alex (Registrar)	X	Rose, Amy (Educational Affairs)	X	Shaker, Susan (Director, Pre-clerkship Education)	X
Sunday, Michelle (Director, Learning Environment)	X	Taylor, Julie (Associate Dean, Medical Education)	X	Thompson, Rebecca MEC Chair (Clinical Neurology)	X	Vengrin, Courtney (Director, Evaluation and Assessment)	O
Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X						

Guest(s)

John Caldora			
Paul Hanissian			

Call to Order

Rebecca Thompson, MD Chair – Medical Education Committee

Rebecca Thompson called the meeting to order at 4:03 PM

Announcements

- Phase 1 review recommendations: Working Group
- Congratulations to M4 Students!

Approval of Meeting Minutes

Rebecca Thompson, MD

Approval of March meeting minutes.

Hannah Reuman made a motion to approve the March 2026 MEC meeting minutes. The motion was seconded by Kay Jankowski. The motion passed unanimously.

Subcommittee Updates

1. Phase 1 – Annual retreat this month (faculty development regarding classification of sessions, step 1 results & student feedback regarding alignment of the Phase 1 curriculum). May meeting: I3 course review, AI curricular proposal
2. Phase 2 – CECD meeting cancelled for May, CEI- A& C went well, routine annual site comparability work, assessments (refining processes and charges, end of year review, faculty development, communications)
3. Phase 3 –
4. GAOC – NBME speaker May 15th on Competency Based Medical Education: Systems of Assessment and Programmatic Assessment.
5. CTs- Task Force for making phase 1 MCQ exams (UME/ A&E), course/clerkship evaluations being refined to include CT strategically, AAMC/NBME conference April 28-29 (Nutrition)

Consent Agenda

1. Vote: Phase 3 Faculty at Large- Dr. Campbell Levy

Electronic vote to be sent.

2. Vote: Foundations course review- Dr. Paul Weissburg

An informal motion to vote on whether the MEC is ready to vote on the foundations' course review action plan or not was made. The MEC chose not to vote on the current action plan but rather form a Foundations course review working group. The working group will be charged with **looking at the current recommendations, action plan, and the issues, and bring them back to the MEC next month with an updated action plan for this year.**

New Business

1. Policy on Separation, Suspension, Mandated LOA & vote- John Caldora

Updates to the policy included:

- Clarified role of the Dean in APC and PSCB processes
- 'Future Proofing' policy by referencing other policies instead of including language directly in policy
- Created a distinct process for interim leaves/suspensions due to community threat from alleged Tier 4 professionalism violations or arrest
- Links concerns about potential threat of harm to the Dartmouth Time Away from Medical Reasons Policy
- General formatting, process, and title updates
- The seven-year rule clarification: The requirement to complete the Doctor of Medicine degree within 7 consecutive academic years does not apply to students accepted as candidates for the

dual degree MD-PhD program. **This exception can be offered as some states extend required timelines for completing the Step assessment series for students who complete an MD-PhD program.**

Corbin Dameron made a motion to approve the revisions made to the Step 2 policy. The motion was seconded by Kay Jankowski. The motion passed.

2. Neuro Clerkship review & vote- Dr. Paul Weissburg

Pushed to next MEC meeting on May 20, 2026.

3. Renal Course review & vote- Dr. Paul Weissburg

Renal Course Review

Areas for Improvement

- Sequencing and Timing of certain Topics, a few comments noted difficulty reading drawn diagrams or wished for slides with space to annotate.

Action Plan

- Move the AKI and renal pathology/histology sessions earlier in the block, directly following foundational.
- Will continue to work on optimizing the AV interface to ensure clarity on figures drawn in real time during the course
- Introduce a visual timer during in-class case discussions so students can track progress in real time and self-pace contributions.

Timothy Seigel made a motion to approve the revisions made to the Step 2 policy. The motion was seconded by Kay Jankowski. The motion passed.

4. OB Course objectives & vote- Dr. Paul Hanissian

Obstetrics and Gynecology Clerkship Objectives

1. Obtain comprehensive obstetric and gynecologic histories and perform appropriate physical examinations, including pelvic exams, demonstrating patient-centered communication and trauma informed care.
2. Generate prioritized differential diagnoses for common obstetric and gynecologic presentations.
3. Recommend and interpret appropriate diagnostic and screening tests for obstetric and gynecologic conditions.
4. Formulate evidence-based management plans for common obstetric and gynecologic conditions, incorporating patient values, preferences, and social determinants of health.
5. Demonstrate basic procedural skills relevant to obstetrics and gynecology, including pelvic examinations, assisting in deliveries, participating in surgical procedures, and point of care ultrasound.
6. Communicate effectively and compassionately with patients and families regarding diagnoses, treatment options, and health promotion, using patient-centered language.
7. Document clinical encounters accurately and present patient information clearly in oral and written formats, including admission notes, progress notes, and oral presentations.

3. Collaborate effectively as a member of the interprofessional healthcare team, recognizing roles of team members and contributing to safe patient handoffs.

3. Counsel patients on reproductive health maintenance, including contraception, sexually transmitted infection prevention, gynecologic and breast cancer screening, and preconception, prenatal and postpartum care.

10. Identify urgent and emergent obstetric and gynecologic conditions (e.g., ectopic pregnancy, postpartum hemorrhage, preeclampsia, shoulder dystocia) and describe appropriate evaluation and management.

11. Apply ethical principles and values to common scenarios in obstetrics and gynecology - including informed consent, confidentiality, reproductive autonomy, and end-of-life care.

12. Recognize how social determinants of health, structural inequities, and implicit bias impact reproductive health outcomes and access to care.

13. Seek and incorporate feedback, engage in reflective practice, and identify opportunities for continued learning and professional development.

Tim Seigel made a motion to approve the revisions made to the Step 2 policy. The motion was seconded by Colin McNamara. The motion passed.

Ongoing Business

- IM Clerkship review
- MEC charge
- Career Advising

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 6:00 p.m.

- May 20th
- June 17th