

Meeting Date: September 17, 2025

Time: 4:00 – 6:00 p.m.

Meeting Location: Borwell 383, Zoom

Approval:

Recorded By: Emily Godfrey

Attendance

Present = X, Absent = 0

Faculty Voting Members							
Black, Candice (Department of Pathology and Laboratory Medicine)	X	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	O	Hofley, Marc (Clinical – Pediatrics)	O	Jankowski, Mary (Department of Psychology)	O
Lee, Michael (Department of Medical Education)	X	Marshall, Alison (Clinical – Emergency)	X	McCrory, KrisEmily (Department of Family Medicine)	X	McNulty, Nancy (Department of Radiology)	X
Myers, Lawrence (Department of Med Ed & Biochemistry & Cell Biology)	X	O’ Sullivan, Brian (Department of Pediatrics)	X	Phillips, Oliver (Department of Neurology)	X	Reuman, Hannah (Department of Medicine)	X
Seigel, Timothy (Department of Surgery)	X	Thesen, Thomas (Department of Medical Education)	O				

Student Voting Members									
Year 1									
Year 2									
Ganga, Kiran	X	Johnson, Jakobi	X	Sherman, Meredith	X	St. John, Emily	X		
Year 3									
Dameron, Corbin (Co-academic chair)	X	Darling – Mena, Addie	O	McNamara, Colin	X	Shirmer, Dain	X	Harring, Alden	X
Year 4									
Hernandez, Eli	X	Li, Kevin	X	Pfaff, Mairead		Plona, Kelsey	X	Ramkumar, Nividetta	
MD/PhD									
Gayne, Alexys	X	Armero, Andre	O	Marshall, Abigail		Reiner, Timothy	X		

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	X	Cameron, Justine (Director, Accreditation & CQI)	O	Chimienti, Sonia Dean for Educational Affairs	X
Cunningham, Tara (Associate Dean, Student Life)	O	Dick III, John (Assistant Dean for Clinical Skills Excellence)	X	Eastman, Terri (Director, Integrated Curriculum)	X	Eidtson, Bill (Assistant Dean, Student Success & Accessibility)	O
Fountain, Jennifer (Specialist, Senior Assessment)	X	Garrett, Tiffany (Associate Director, Health Sciences & Biomedical Libraries)	X	Godfrey, Emily (Medical Education Coordinator)	X	Levy, Campbell (Assistant Dean of Advanced Clinical Curriculum (Phase 3))	X
Lyons, Virginia (Pre-clerkship - Associate Dean Pre-clerkship Curriculum)	X	Matthew, Leah (Assistant Dean, Core Clinical Curriculum)	X	McAllister, Steve (Director, Educational Technology)	O	McBride, Lisa (Associate Dean, Diversity, and Inclusion)	O
Mishra, Manish (Director, Learning Environment)	O	Pinto-Powell, Roshini (Associate Dean, Admissions)	X	Rich, Alex (Registrar)	X	Rose, Amy (Educational Affairs)	O
Shaker, Susan (Director, Pre-clerkship Education)	X	Taylor, Julie (Associate Dean, Medical Education)	X	Thompson, Rebecca MEC Chair (Clinical Neurology)	X	Vengrin, Courtney (Director, Evaluation and Assessment)	X
Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X						

Student Non-Voting Members

Thomason, Helen (Co academic Chair)	O					
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Guest(s)

Call to Order

Rebecca Thompson, MD Chair – Medical Education Committee

Rebecca Thompson called the meeting to order at 4:04 PM

Announcements

- Student MEC Rep training: October 15th, Auditorium F at DH, dinner provided.

Approval of Meeting Minutes

Rebecca Thompson, MD

Approval of August meeting minutes.

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Becky Thompson made a motion to approve the July 2025 MEC meeting minutes. The motion was seconded by Timothy Seigel. The motion passed unanimously.

Subcommittee Updates

1. Phase 1 – Neuroscience and Neurology Action Plan, Faculty viewpoints about Phase 1 for Phase 1 Review (If you had the opportunity to change one thing about Phase 1, what would it be? What are the primary pain points you have experienced in Phase 1 during the last three years?), Closed Captioning Survey Results.
2. Phase 2 – All Phase 2 Students are back for CEI B, next P2CC meeting is Friday, October 10th.
3. Phase 3 – Residency applications!!! Working group underway to improve SubI SPE's, next meeting October 22, hope to present working group's proposal.
4. GAOC – Reviewed results from the GAOC Next Steps Survey, working to clarify the role of the GAOC in relation to the MEC and the phase subcommittees (strong interest in Assessment guest-speakers and "book club/article" meetings, "Open Proposal" meetings, competency-based assessment as topic for further exploration). Updates to Item Analysis Guide: Voted on and approved by the GAOC
5. CTs- Networking/ mapping is ongoing, most CTs have launched (phase 1)

Consent Agenda

1. Vote: Acute Care Medicine Clerkship Graduation Requirements- Dr. Campbell Levy

Acute Care Medicine Clerkship - Update for AY2026-27

- **Background**

- ACM clerkship approved by the MEC 8/2024
- Originally planned launch AY 2025–26
- Delayed until AY 2026–27 due to budgetary and capacity considerations

- **Proposal to update Graduation Requirements**

- Acute Care Medicine clerkship will be a required clerkship, starting with the graduating class of 2027.
- For those students graduating in the class of 2027 who have already completed the critical care selective, individualized scheduling details should be reviewed with the Asst Dean for Phase 3.



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Alison Marshall made a motion to approve the updated launch year (class of 2027) for the Acute Care Medicine Clerkship. The motion was seconded by Meredith Sherman. The motion passed.

Old Business

1. Phase 2 Charge revisions & vote: Dr. Leah Matthew
 - Membership revised to include 2 faculty at large who teach in some capacity in phase 2 and 1 faculty at large who teaches in some capacity in phase 3. If a Faculty Chair is also a Clerkship Director, they will vote with their team and not receive a separate vote.

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

- Terms of service: 2 (instead of 3) years for faculty members at large. Clerkship team members will serve for the duration of their time. Voting Chair will serve 3-year term (formerly 4).
- CT leader voting rights: TBD for consistency across all three phases.
- Initiative: Quality improvement/process-not curriculum content.

Colin McNamara made a motion to approve the revised Phase 2 Charge. The motion was seconded by Oliver Phillips. The motion passed.

New Business

1. Dermatology, Rheumatology, Orthopedics course review- Dr. Virginia Lyons

Derm:

Strengths: students appreciated clinic day, review sessions, and slide challenge

Weaknesses: Converted to asynchronous format, what was emphasized in class was not communicated on exam—students would appreciate more communication on what to expect.

Action plan: Increase office hours, offer additional asynchronous sessions for DERM portion

Ortho:

Strengths: Clinical cases and anatomy

Weaknesses: students wanted reviews, too much clinical information, not enough time for anatomy.

Action plan: increased sessions for anatomy, removed clinical content not relevant to phase 1 learners, offered review sessions.

Rheum:

Strengths: most well received portion, number of practice questions, summary sheets, small groups, review sessions.

Weaknesses: Students felt overwhelmed by course portions and how they are tiered.

Action plan: Separating course into two halves. First half is frontloaded with anatomy; second half is all derm and rheum.

*If moved to asynchronous format, course leaders were required to hold office hours

2. Neuroscience & Neurology course review- Dr. Virginia Lyons

- Strengths: students appreciated the effort made to link course and study materials to step 1. Students enjoyed Dr. Thompson's clinical sessions
- Weaknesses: Dense AI summary slides, forced to use Blank slate for flashcard assignment rather than Onki, increase brain stem anatomy. Some students felt the course was disorganized.
- Action plan: Reduce pre-work materials, reduce AI generative materials. Remove slide summaries and use of blank slate. Increase quality control of exam questions, return to original sequence. Ophthalmologist to teach neuro ophthalmology session.

3. AAMC Competency Working Group- Dr. John Dick and Dr. Julie Taylor

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

- Dr. John Dick and Amanda Albright have been charged with leading a new working group to align Geisel core competencies with the foundational competencies for undergraduate medical education released by the AAMC end of 2024.
 - The goal is to update Geisel's core competencies by April 1, 2026.
 - We are currently 90% aligned with the new foundational competencies from AAMC
 - Do we adopt the AAMC competencies as is OR do we revise our existing competencies to better align with AAMC?
 - Consider what a Geisel graduate should embody, know, and do.
4. Grading Policy- Dr. Paul Weissburg
- Goal was not to change any policy but rather clarify and align existing policies between, 1. Geisel grading policy, 2. APC policy, 3. NBME policy, 4. Student Education Records policy, 5. Course Failure policy.
 - Re-organized very logically to easily find what you are looking for.
 - Clarified language, alignment, revised outdated information.
 - Took direct content from multiple policies and merged into Grading policy.
 - Content was not changed!
 - Piloting programs added to grading policy- remediation assessments still in the works

Ongoing Business

- **Student MEC Rep Training, immediately following MEC meeting: October 15th Auditorium F. Dinner provided.**
- Phase 1 review
- Policy reviews- Principles of pedagogy, grade submission policy, clinical student work hour policy

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 6:00 p.m.

- October 15th (Auditorium F)
- November 19th