

Meeting Date: August 20, 2025

Time: 4:00 – 6:00 p.m.

Meeting Location: Borwell 383, Zoom

Approval:

Recorded By: Emily Godfrey

Attendance

Present = X, Absent = 0

Faculty Voting Members							
Black, Candice (Department of Pathology and Laboratory Medicine)	X	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	O	Hofley, Marc (Clinical – Pediatrics)	O	Jankowski, Mary (Department of Psychology)	X
Lee, Michael (Department of Medical Education)	X	Marshall, Alison (Clinical – Emergency)	O	McCrary, KrisEmily (Department of Family Medicine)	X	McNulty, Nancy (Department of Radiology)	O
Myers, Lawrence (Department of Med Ed & Biochemistry & Cell Biology)	X	O' Sullivan, Brian (Department of Pediatrics)	X	Phillips, Oliver (Department of Neurology)	X	Reuman, Hannah (Department of Medicine)	X
Seigel, Timothy (Department of Surgery)	O	Thesen, Thomas (Department of Medical Education)	O				

Student Voting Members							
Year 1							
Year 2							
Ganga, Kiran	O	Johnson, Jakobi	X	Sherman, Meredith	X	St. John, Emily	X
Year 3							
Dameron, Corbin (Co-academic chair)	X	Darling – Mena, Addie	X	McNamara, Colin	X	Shirmer, Dain	Harring, Alden X
Year 4							
Hernandez, Eli	O	Li, Kevin	O	Pfaff, Mairead	O	Plona, Kelsey	X Ramkumar, Nividetta O
MD/PhD							
Gayne, Alexys	X	Armero, Andre	O	Marshall, Abigail	O	Reiner, Timothy	O

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Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	O	Cameron, Justine (Director, Accreditation & CQI)	X	Chimienti, Sonia Dean for Educational Affairs	X
Cunningham, Tara (Associate Dean, Student Life)	O	Dick III, John (Assistant Dean for Clinical Skills Excellence)	X	Eastman, Terri (Director, Integrated Curriculum)	X	Eidtson, Bill (Assistant Dean, Student Success & Accessibility)	O
Fountain, Jennifer (Specialist, Senior Assessment)	X	Godfrey, Emily (Medical Education Coordinator)	X	Jaeger, Mikki (Registrar)	X	Tiffany Garrett (Associate Director, Health Sciences & Biomedical Libraries)	O
Levy, Campbell (Assistant Dean of Advanced Clinical Curriculum (Phase 3))	X	Lyons, Virginia (Pre-clerkship - Associate Dean Pre-clerkship Curriculum)	X	Matthew, Leah (Assistant Dean, Core Clinical Curriculum)	O	McAllister, Steve (Director, Educational Technology)	O
McBride, Lisa (Associate Dean, Diversity, and Inclusion)	O	Mishra, Manish (Director, Learning Environment)	X	Pinto-Powell, Roshini (Associate Dean, Admissions)	X	Rose, Amy (Educational Affairs)	O
Shaker, Susan (Director, Pre-clerkship Education)	X	Taylor, Julie (Associate Dean, Medical Education)	X	Thompson, Rebecca MEC Chair (Clinical Neurology)	X	Vengrin, Courtney (Director, Evaluation and Assessment)	X
Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X						

Student Non-Voting Members

Thomason, Helen (Co academic Chair)	X					
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Guest(s)

Call to Order

Rebecca Thompson, MD Chair – Medical Education Committee

Rebecca Thompson called the meeting to order at 4:04 PM

Announcements

- Welcome new faculty voting members: Tim Siegel, Hannah Reuman, Brian O' Sullivan

Approval of Meeting Minutes

Rebecca Thompson, MD

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Approval of July meeting minutes.

Becky Thompson made a motion to approve the July 2025 MEC meeting minutes. The motion was seconded by Addie Darling-Mena. The motion passed unanimously.

Subcommittee Updates

1. Phase 1 – Dr. Virginia Lyons: Leadership & Faculty working on Phase 1 review, Faculty development for Ed Discussion board on Canvas, USMLE content mapping for Neuro/Neuroscience.
2. Phase 2 – Dr. Leah Matthew: Phase 2 charge revisions deferred to next month.
3. Phase 3 –Dr. Campbell Levy: Deferred consideration of SubI/Electives grading revisions for AY 26-27 to next academic year, working group to consider improvements of SPE for AY 26-27, updating phase 3 membership, new Directors for SPIM and TTR.
4. GAOC – Dr. Paul Weissburg: GAOC charge, GAOC role.
5. CTs- Dr. Julie Taylor: Quarterly meetings moving to monthly beginning 2026, two new CT Leaders, branding work ongoing.

Consent Agenda

1. Vote: Academic Calendars- Dr. Julie Taylor & Mikki Jager

Becky Thompson made a motion to approve the AY 26-27 Calendars. The motion was seconded by Oliver Phillips. The motion passed.

2. Vote: Endorse new GAOC voting faculty members- Dr. Paul Weissburg

Hannah Reuman made a motion to approve Roshini Pinto-Powell and Nena Mason as two new voting faculty members of the GAOC. The motion was seconded by Oliver Phillips. The motion passed.

New Business

1. Full Curriculum Recommendation check-in- Dr. Rebecca Thompson

Broken down into three categories. Improving curriculum content & Structure (1), Assessment (2), and Student preparedness & confidence (3).

Improving Curriculum content and Structure- Conduct a 360 evaluation of medical program objectives and align with the AAMC/AACOM/ACGME foundational competencies that were released in November 2024

- Phase 1 found 5 MPOs unmapped; 4/5 are clinical and slated for Phases 2–3; remaining gaps being revised.

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- Active work to edit MPOs for coverage and alignment; defining vertical integration of curricular threads—Anatomy CT pilot (AY24–25 & AY25–26), also testing whether grading policy affects CT performance.
- Step 1 improvement efforts continue; policy updates presented to MEC in June and approved in July.
- Enhanced prep for intern year: more practice in note writing and order entry; “On Doc” already includes extensive note writing (not labeled “SOAP”) and two EMR sessions.
- Ongoing clinical-skills assessment via OSCEs.
- New Phase 3 Transition to Residency course (TTR); Meredith Sorensen, MD, appointed course director.

Improving Assessment- Standardize grading across clerkships

- Phase 2 grading updates are now in use. New SPE in use for phase 2. Updates coming for phase 3.
- Formalize faculty development on using the new SPE. Training for key faculty in phase 2.
- Explore additional options for objective tools to assess student clinical skills- developing a deliberate, longitudinal approach to the assessment of competencies across the full curriculum. Work to proceed under the guidance of the Assistant Dean for Clinical Skills Excellence in collaboration with GAOC and the deans and working groups for each phase

Student Preparedness and Confidence-

- Formalize process for faculty development in specialty specific advising and consider integration into the curriculum- Office of Student Life integrating advising into the curriculum, more frequent meetings with students in dual degree programs who have tight transitions to picking a specialty
- Create and or better publicize resources for students seeking research opportunities- Aligns with changes made in response to the LCME review. Population Health course updates and changes to phase 3 TTR plus “Scholarly Project in Medicine” courses replacing “capstone”

2. Change Management: Voting Pathways- Dr. Rebecca Thompson

- Discussion points:
 - A more robust discussion would take a longer time to vote- any topic that impacts more than one phase or the entire program.
 - Operational or administrative, more straightforward topics can be voted on same day.
 - Discussion around policies, student success, final grades, or the curriculum are all topics that typically generate robust discussion and need more time before voting.
 - Incorporating voting results in meeting minutes and sending materials sooner than two days in advance would be beneficial.
 - Knowing the intent of the presenter would help streamline.

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Ongoing Business

- Phase 2 Clerkship reviews
- GQ data

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 6:00 p.m.

- September 17th
- October 15th