

Meeting Date: June 18, 2025

Time: 4:00 – 6:00 p.m.

Meeting Location: Borwell 383; Zoom

Approval:

Recorded By: Emily Godfrey

Attendance

Present = X, Absent = 0

Faculty Voting Members							
Black, Candice (Department of Pathology and Laboratory Medicine)	O	Boardman, Maureen (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	O	Castellano, Juliana (Clinical)	O	Chamberlin, Mary (Clinical - Medicine)	X
Guthikonda, Kiran (Department of Anesthesiology)	X	Hofley, Marc (Clinical – Pediatrics)	X	Homeier, Barbara (Preclinical- Pediatrics)	X	Jankowski, Mary (Department of Psychology)	X
Lee, Michael (Department of Medical Education)	O	Marshall, Alison (Clinical – Emergency)	X	McNulty, Nancy (Department of Radiology)	O	McCrory, KrisEmily (Department of Family Medicine)	X
Myers, Lawrence (Department of Med Ed & Biochemistry & Cell Biology)	X	Thesen, Thomas (Department of Medical Education)	O	Pellegrini, Vin (Department of Orthopedics)	X	Phillips, Oliver (Department of Neurology)	X

Student Voting Members							
Year 1							
Year 2							
Ganga, Kiran	O	Johnson, Jakobi	O	Sherman, Meredith	O	St. John, Emily	X
Year 3							
Dameron, Corbin (Co-academic chair)	O	Darling – Mena, Addie	O	McNamara, Colin	X	Shirmer, Dain	X
						Harring, Alden	X
Year 4							
Hernandez, Eli	O	Li, Kevin	O	Pfaff, Mairead	O	Plona, Kelsey	X
						Ramkumar, Nividetta	O
MD/PhD							
Gayne, Alexys	O	Armero, Andre	X	Marshall, Abigail	X	Reiner, Timothy	X

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Non-Voting Members

Albright, Amanda (Instructional Designer)	X	Borges, Nicole (Chair, Dept. of Medical Education)	X	Cameron, Justine (Director, Accreditation & CQI)	X	Chimienti, Sonia Dean for Educational Affairs	X
Cunningham, Tara (Associate Dean, Student Life)	X	Dick III, John (Assistant Dean for Clinical Skills Excellence)	X	Eastman, Terri (Director, Integrated Curriculum)	O	Eidtson, Bill (Assistant Dean, Student Success & Accessibility)	X
Fountain, Jennifer (Assessment)	O	Godfrey, Emily (Medical Education Coordinator)	X	Jaeger, Mikki (Registrar)	X	Kerns, Stephanie (Associate Dean, Health Sciences & Biomedical Libraries)	O
Levy, Campbell (Assistant Dean of Advanced Clinical Curriculum (Phase 3))	X	Lyons, Virginia (Pre-clerkship - Associate Dean Pre-clerkship Curriculum)	X	Matthew, Leah (Assistant Dean, Core Clinical Curriculum)	X	McAllister, Steve (Director, Educational Technology)	O
McBride, Lisa (Associate Dean, Diversity, and Inclusion)	O	Mishra, Manish (Director, Learning Environment)	X	Pinto-Powell, Roshini (Associate Dean, Admissions)	O	Rose, Amy (Educational Affairs)	X
Shaker, Susan (Director, Pre-clerkship Education)	X	Taylor, Julie (Associate Dean, Medical Education)	X	Thompson, Rebecca MEC Chair (Clinical Neurology)	X	Weissburg, Paul (Associate Dean, Evaluation and Assessment)	X

Student Non-Voting Members

Thomason, Helen (Co academic Chair)	X					
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Guest(s)

John Caldora	Alex Rich	
Alayna Sharp	Tiffany Garrett	Charlotte Beaton

Call to Order

Rebecca Thompson, MD Chair – Medical Education Committee

Rebecca Thompson called the meeting to order at 4:04 PM

Announcements

1. Dr. Sonia Chimienti- Gratitude for thoughtful engagement

Approval of Meeting Minutes

Rebecca Thompson, MD

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Approval of May meeting minutes.

Becky Thompson made a motion to approve the May 2025 MEC meeting minutes. The motion was seconded by Alden Harring. The motion passed unanimously.

Subcommittee Updates

1. Phase 1 – Dr. Virginia Lyons: Welcome Valerie Valant (Repro medicine), Erin Reigh (Immunology), Meredith Sherman (M2), Colin McNamara (M3), Kelsey Plona (M4). MLS course review.
2. Phase 2 – Dr. Leah Matthew: Phase 2 meeting in July
3. Phase 3 – Dr. Campbell Levy: Active searches continue for Course Director, Sub I Director.
4. GAOC – Dr. Paul Weissburg: New Director of Assessment- Courtney Vengrin. Dr. Myers presentation on the link between anxiety and high stakes exams. Presentation by Dr. John Dick on progress made toward competency-based education and implications for assessments.
5. LCC- Dr. Julie Taylor: New research and scholarship CT. Integrated Curriculum presentation accepted at pediatrics conference.

Consent Agenda

1. Vote: Capstone name change to “Transition to Residency”, remove Longitudinal QI project from Capstone, Creation of new course; “Scholarly Project in Medicine” - Dr. Campbell Levy

Becky Thompson made a motion to approve the proposed changes to the Capstone course as a bundle. The motion was seconded by Addie Darling-Mena. The motion passed.

2. Vote: New Curriculum Proposal Committee- Dr. Julie Taylor

Becky Thompson made a motion to approve the New Curriculum Proposal Committee process. The motion was seconded by Mairead Pfaff. The motion passed.

Old Business

1. Mulligans Policy & Vote - Dr. Paul Weissburg

Updated Proposal: If a student fails one Systems-Based Foundational Phase 1 course, it will appear on their transcript as Incomplete. The student takes a **retest exam** for the course and, if they pass, the **Incomplete** is changed to a **Pass** and there is no record of having failed the course in their transcript or MSPE. There is only 1 mulligan.

With this one-time Mulligan, the APC is included in the process. Student meetings with the APC are intended to ensure that students receive the proper support at the first sign of academic struggles.

This is a safety net and transition program- the current proposal should include a time variable. A Mulligan in the first set of courses is very different than a mulligan at the beginning of a second year. The updated policy would be effective for the class of 2029.

MEDICAL EDUCATION COMMITTEE MEETING MINUTES

Becky Thompson made a motion to vote on if the MEC is ready to vote on the proposed revisions to the Mulligan policy, today. The motion was seconded by Vin Pellegrini. The motion was denied. A vote to approve or deny the proposed changes to the Mulligan Policy will be postponed to next month's MEC meeting.

New Business

1. Simulation- Dr. John Dick & Charlotte Beaton (deferred to next month)

2. Step 1 Policy- Dr. Bill Eidtson

- MD students entering in AY 2025 and beyond are required to sit for USMLE Step 1 prior to starting the clinical stage of their training. (Students who entered prior to AY 2025 are not subject to this policy revision.)
- Students who will likely benefit from additional preparation time will automatically be scheduled with a Phase 2 grid that starts with a Step 1 support elective.
- Academic progression will be paused until the Step 1 policy requirements are met. Students who fail step 1 on the second attempt will be placed on a leave of absence.
- The APC will be automatically notified of any USMLE Step 1 failures, delays, and extended study plans.

3. New AI Policy- Dr. Julie Taylor

- Identified an AI policy as a need for Geisel during the April Phase 1 retreat.

- Since then, a **new AI policy** was created and vetted extensively.

- Next steps: Pass along to the Dean of Educational Affairs for approval and implementation.

Ongoing Business

- Course & Clerkship Review process
- Pre-clinical/ clinical split policy
- Phase 1 review

Future Meetings

MEC meetings are the 3rd Wednesday of each month from 4:00 – 6:00 p.m.

- July 16th
- August 20th