

**Meeting Date:** April 17<sup>th</sup>, 2024  
**Time:** 4:00 – 6:00 p.m.  
**Meeting Location:** Zoom  
**Approval:** May 15<sup>th</sup>, 2024  
**Recorded By:** Amy Rose

## Attendance

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Present = X, Absent = 0

### Faculty Voting Members

<b>Black, Candice</b> (Department of Pathology and Laboratory Medicine)	X	<b>Boardman, Maureen</b> (Preclinical & Clinical- Family Medicine, Community Preceptor Rep)	X	<b>Castellano, Juliana</b> (Clinical - )	0	<b>Chamberlin, Mary</b> (Clinical - Medicine)	X
<b>Guthiknoda, Kiran</b> (Department of Anesthesiology)	X	<b>Hartford, Alan</b> (Clinical-Medicine)	0	<b>Hofley, Marc</b> (Clinical – Pediatrics)	X	<b>Homeier, Barbara</b> (Preclinical- Pediatrics)	X
<b>Lee, Michael</b> (Department of Medical Education)	0	<b>Matthew, Leah</b> (Clinical-Family Medicine)	X	<b>Marshall, Alison</b> (Clinical – Emergency)	X	<b>Sorensen, Meredith, Chair</b> (Clinical-Surgery)	X
<b>Pellegrini, Vin</b> (Department of Orthopaedics)	0	<b>Thesen, Thomas</b> (Department of Medical Education)	X	<b>Thompson, Rebecca</b> (Clinical – Neurology)	X		

### Student Voting Members

#### Year 1

<b>Dameron, Corbin</b>	0	<b>Darling – Mena, Addie</b>	0	<b>Gayne, Alexys</b>	X	<b>O'Brien, Wade</b>	0
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#### Year 2

<b>Hernandez, Eli</b>	0	<b>Li, Kevin</b>	0	<b>Pfaff, Mairead</b>	0	<b>Plona, Kelsey</b>	X
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#### Year 3

<b>Fong, Justin</b>	X	<b>Gil Diaz, Macri</b>	X	<b>Maosulishvili, Tamar</b>	0	<b>Thomason, Helen</b>	X
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#### Year 4

<b>Carhart-Veres, Briggs</b>	X	<b>Cheema, Amal</b>	X	<b>Fitzsimmons, Emma</b>	X	<b>Salazar-Thomson, Chris</b>	0
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#### MD/PhD

<b>Emiliani, Francisco</b>	0	<b>Zipkin, Ronnie</b>	X	<b>Marshall, Abigail</b>	0	<b>Reiner, Timothy</b>	X
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### Non-Voting Members

<b>Albright, Amanda</b> (Instructional Designer)	X	<b>Borges, Nicole</b> (Chair, Dept. of Medical Education)	X	<b>Chimienti, Sonia</b> Dean for Educational Affairs	X	<b>Dick III, John</b> (Clinical - Associate Dean Clinical Curriculum)	0
<b>Eastman, Terri</b> (Preclinical - Director, Preclinical Curriculum)	0	<b>Eidtson, Bill</b> (Assistant Dean, Student Success & Accessibility)	0	<b>Fountain, Jennifer</b> (Assessment)	0	<b>Tara Cunningham</b> (Associate Dean, Life)	
<b>Jaeger, Mikki</b> (Registrar)	X	<b>Kerns, Stephanie</b> (Associate Dean, Health Sciences & Biomedical Libraries)	X	<b>Lyons, Virginia</b> (Preclinical - Associate Dean Preclinical Curriculum)	X	<b>McAllister, Steve</b> (Director, Educational Technology)	0
<b>Vacant</b> (Director, Assessment & Evaluation)		<b>Vacant</b> (Associate Dean, Biomedical Science Integration Chair, Geisel Academy of Master Educators)		<b>Pinto-Powell, Roshini</b> (Associate Dean, Admissions)	X	<b>Vacant</b> (Associate Director, Educational Technology)	
<b>Thurber, Peter</b> (Clinical - Director, Clinical Curriculum)	0	<b>Rose, Amy</b> (Administrative Support, UME Affairs)	X	<b>Cameron, Justine</b> (Director, Accreditation & CQI)	X	<b>Shaker, Susan</b> (Preclinical- Manager)	X
<b>McBride, Lisa</b> (Associate Dean, Diversity, and Inclusion)	0	<b>Weissburg, Paul</b> (Associate Dean, Evaluation and Assessment)	X	<b>Levy, Campbell</b> (Phase 3 Director)	0	<b>Mishra, Manish</b> (Director, Learning Environment)	X

**Student Non-Voting Members  
Diversity and Inclusion & Community Engagement (DICE)**

**Vice Chairs for Academics – Student Government**

<b>Cheema, Amal</b>	X	<b>Gil Diaz, Macri</b>	X				
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**Former MEC Student Members – Student Government**

**Guest(s)**

<b>Dr. Nena Mason</b>	<b>Dr. Sarah Crockett</b>	<b>Dr. Dave Haughey</b>	<b>Dr. Bill Nelson</b>
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**Call to Order**

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**Meredith Sorensen, MD Chair – Medical Education Committee**

Meredith Sorensen, called the meeting to order at 4:06 pm.

**Announcements**

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**Meredith Sorensen, MD**

1. Newly elected Co-Academic Chairs - Justin Fong '25 & Helen Thomason '25
2. MEC subcommittee reps
  - a. GAOC Rep = Andrew Bostwick
  - b. LCC Rep = Sarah Chacko
  - c. Phase 1 = Noor Zaghulula

## Approval of Meeting Minutes

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**Meredith Sorensen, MD**

Approval of the April 2024 meeting minutes.

*Candice Black made a motion to approve the April 2024 MEC meeting minutes. The motion was seconded by Barbara Homeier. The motion passed by a unanimous vote.*

## Student Issues & Feedback

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- No student issues

## Consent Agenda

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- No consent agenda items.

## Subcommittee Updates

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1. **Phase 1 Updates:**
  - a. Still working on finalizing plans for calendar.
  - b. The May Phase 1 meeting is the curriculum retreat and the plan is to finalize the calendar and share with MEC.
2. **Phase 2 Updates**
  - a. Merger between Phase 2 and CECD, both Phase 2 subcommittee & CECD have been informed.
  - b. Plan for faculty vote - each clerkship would have a vote, 2-3 non-clerkship people but involved in Phase 2 teaching
  - c. Plan for student vote – four students reps, two from Phase 2, one from Phase 1 & Phase 3. Two student votes – one from Phase 2 students and one from Phase 3 student. Can nominate another student to vote as a proxy.
  - d. Next steps - bring back to MEC for a vote.
3. **Phase 3 Update**
  - a. Upcoming Phase 3 agenda item - Capstone review
4. **LCC Update**
  - a. Longitudinal Curriculum was launched in 2019 with 18 LCs.
  - b. LC Program Review
    - i. Reduce number of LCs to make more manageable for students, faculty & staff along.
    - ii. Align with other medical schools, average number of LCs = 6-8.
  - c. LCC recommendation for Rebranding: Biochemistry, Clinical Microbiology & Immunology, Evidence-based Medicine & Informatics, Genetics, Oncology, Physiology.
  - d. Criteria for rebranding
    - i. Minimally longitudinal – content primarily covered in 1 or 2 courses/clerkships
    - ii. Few curricular hours in LC – less than 10 hours
    - iii. Champion for inclusion of content is not needed – content is naturally embedded in curricula or is core content already covered in courses/clerkships
  - e. Remaining LCs: Anatomy & Embryology, Pathology, Pharmacology, Health Equity, Imaging, Histology, Nutrition, Child Health, Ethics and Human Values. Considering merging Histology & Pathology
  - f. Discussion: How to move forward with variability for LC threads
    - i. LCC is going to focus on helping with strategies to foster collaboration and integration with threads into courses/clerkships.
    - ii. The MEC had not granted specific time in the original LC curriculum proposal (2019) which made it challenging for LCs to get time needed in courses.
    - iii. Ensuring students are getting objectives delivered to them – challenges of weaving into courses. Not just visitors in the course but embedded within the course.
  - g. Next steps - MEC vote on rebranding during May meeting
5. **GAOC –**
  - a. 4 clerkship proposals presented - 3 were specific to Phase 2 and 1 was specific to Phase 1.
    - i. Dr. Leah Matthew presented a proposal she and Dr. John Dick have been working on for Longitudinal competency-based assessments for Phase 2.
    - ii. Dr. Paul Weissburg presented a proposal on “Streamlined Clerkship Grading” which is a 3 tiered grading scheme.
    - iii. Amal Cheema presented on Pass/Fail clerkship grading
    - iv. Dr. Nancy McNulty presented a proposal for Distinctions for Phase 1 which would have implications for grading in Phase 2

- v. Link to recording is on MEC SharePoint.
- b. Upcoming GAOC meeting – Michelle Whitehead going to present on the results of her Lit Review on what other schools are doing with clerkship grading.

## Old Business

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1. **Grade Appeals** – Dr. Paul Weissburg
  - a. How to address grade appeals based on mistreatment/bias/microaggressions
    - i. Director of Learning Environment (DLE) will conduct an investigation, have an independent committee review, the Committee for Respectful Learning Environment (CRLE) and report back to GART.
    - ii. Focus on - Is it appropriate for this person to evaluate me at the end of this clerkship?
    - iii. There is a reluctance to report – Dr. Mishra is working towards a solution, hoping to have something in place by next academic year.
  - b. How to handle changes to grade narratives
    - i. Providing clarity for the process - the first step is for the student to go to clerkship director, if student doesn't feel like it is resolved, a student can go to Asst. Dean for Clin Ed.
    - ii. There was discussion about the deadline for narrative appeals. The ultimate deadline for MSPE is June 30<sup>th</sup>. However, best practice is to look at narrative when it is fresh, right after clerkship, even if policy allows you to wait.
  - c. How to handle expedited grade appeal
  - d. Next Steps: send out revised policy – 2 different votes, separate vote for expedited grade appeals.

## New Business

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1. **Geisel Ultrasound Longitudinal Curriculum Proposal** – Dr. Virginia Lyons, Dr. Nena Mason, Dr. Dave Haughley
  - 13 specialties using POCUS
  - Plan for a phased roll out beginning in AY 25-26, if approved by MEC, could pilot some sessions in AY 24-25
  - Preclinical– 11 hours contact hours, 1 introduction session and 5 skills sessions that would spread throughout Phase 1. It would be paired with the afternoons when PBL is already blocked off.
  - Phase 2 – Sessions in Family Medicine & Internal Medicine
  - Phase 3 – Sessions in Acute Care Medicine & during the Capstone Course

### Discussion:

- The discussion focused on ultrasound being a fundamental skill used to assess patients.
  - Standard of care for residency programs – these are longitudinal skills, developed over time and students can be better prepared for residencies.

- Currently, students can be affected when attendings evaluate them on POCUS skills.
- There were also questions about finding places it is happening and use POCUS curriculum to formalize it. Could content be folded into Imaging LC?
- Issues of constraints were also raised including
  - Budgetary constraints
  - Incorporating this LC when there are concerns with other LCs having enough time in the curriculum.
- Next steps – send out detailed assessment plan (there is a plan, but it was condensed for in the proposal to the MEC).

## Ongoing Business

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- Policy working group
- MEC Bylaws/Charge working group

## Future Meetings

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**MEC meetings are the 3<sup>rd</sup> Wednesday of each month from 4:00 – 5:30 p.m.**

- May 15<sup>th</sup>
- June 19<sup>th</sup>