Geisel School of Medicine at Dartmouth
Student Government Meeting Minutes
September 9, 2014
18:00 Auditorium G


Others - Dean Duane Compton, Associate Dean Dino Koff

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Agenda

1. Welcome & introductions
2. Greetings from Dean Duane Compton & Dino Koff
   a. Dean Duane Compton
      i. His goal is to come to all Student Government (SG) meetings to check-in and answer questions
      ii. His priorities
         1. From July to Sept, budget has been his focus in anticipation of board meeting
         2. His general priorities throughout his career have been research and education, and they will continue to be
      iii. There is an ongoing search process for Senior Associate Dean for Medical Education in place of Dr. Simons
         1. Aiming for a gap of weeks rather than months after Dr. Simons leaves
      iv. Phil Hanlon asked for a 3 year commitment from Dr. Compton
         1. 2 years for stabilization of budget
         2. 1 year for search process for next dean
         3. Title is currently “interim” because there was not a formal search process
   v. Dean’s lunches
      1. Dean Compton is always available via email
      2. He has talked with candidates for Senior Associate Dean for Medical Education about continuing this practice
      3. Can still host Dean’s lunch in September with someone from the administration
         a. Trying to ensure continuity rather than disconnect
   vi. Recent loss of at least 4 senior members at Geisel and school morale
      1. Current plan
         a. Dr. Pinto-Powell and Dr. Duncan to replace Dr. Davis
         b. Plan in place to name someone for Dr. Pepin
         c. Ongoing search for Senior Assoc Dean for ME for Dr. Simons
      2. Faculty are still devoted to medical education
3. The potential for uncertainty during these transitions is why Dr. Compton would like to be present at SG meetings

4. From a first year student perspective, the beginning of the year was very rocky and it left them with a sense of fear and uncertainty because so many senior members were leaving
   a. Would appreciate more communication

5. Request for access and transparency from senior staff
   a. Senior staff could send emails to students about search process, plans to replace faculty, etc., no matter how mundane they may seem
   b. Identifying what channels, even if they are limited, are available for students

6. Dino and Dr. Compton anticipating a town hall meeting in September for larger student body

7. Should we add an agenda point on “student morale” for next ~6 SG meetings?
   a. Will continue the conversation as needed at future meetings

b. Dino
   i. Student Affairs Deans are meeting with students
      1. Currently meeting with a lot of first year students
      2. After these meetings conclude, the doors should be open more
      3. Additional plans to meet with second, third, and fourth year students
   ii. Admissions
      1. Currently over 6000 AMCAS applications and 4400 secondaries
      2. Request for tour guides
   iii. Student Blog
      1. Request for writers at a commitment of 1-2 posts/month
      2. Would like to publicize it to the prospective students
   iv. The second years were victorious at the Swenson Cup
      1. Half time show was impressive

3. Budget overview (Kris)
   a. Total Budget $87,458
      i. Student Activities Fees $48,000
      ii. Unused funds from previous years $6,935
      iii. Group-specific rollover funds $15,689
      iv. Buffer $8,000
      v. Independent group funding $8,833
   b. Key points
      i. Student Travel already being used by M2s, may need to allocate more (discussed below)
      ii. Societies budget given to Diversity/Inclusion reps because Societies did not spend any of their budget
   c. Budget Basics
      i. Funds allocated at May 2014 SG Meeting
      ii. $6860 of unallocated funds
   d. Reimbursement process
      i. Planning to track reimbursements through an online google spreadsheet and associated form
         1. To replace current paper forms in front of Tina’s office
      ii. Scanned copies or pictures of receipts to be added to form
      iii. Should improve the time from submission to reimbursement, currently takes between 30-60 days
   e. Shared Budgets
      i. Would like to have shared Google Spreadsheet with interest group budget totals
ii. Could include remaining Travel Fund amount within these spreadsheets
4. Dr. Simons farewell reception (Ana-Maria)
   a. Joe O’Donnell requested a student-sponsored goodbye to Dr. Simons
      i. Could be similar to the ice cream social + floral arrangement for Linda Martin
   b. Have we done similar events for other faculty or staff members?
      i. Dr. Davis has a faculty award in her honor
      ii. Dr. Souba did not have an event
   c. Idea to add recognition event to 9/12/14 Heart Rounds
      i. Heart Rounds normally costs between $450-$500
      ii. Motion to allocate an addition $300 for food for Heart Rounds and golf-related gift
      iii. Ana-Maria to give a small speech
   d. The faculty and Dean’s office is planning a separate recognition event

5. Social updates (Alix)
   a. Working out details with Thayer and Tuck for potential co-events
   b. Anticipated events
      i. Regular monthly Heart Rounds
         1. One will be planned by 2018 Class Reps, maybe in December
      ii. Halloween Party
      iii. Formal in February

6. Travel funding updates
   a. Budget
      i. $10,000 total
      ii. $2,000 per MD class and $2,000 for TDI
      iii. 2018 Budget is untouched
      iv. 2015 and 2017 are $700-800 (running low)
   b. More information about this process is available online [here](#)
   c. In the past, we have rolled over money from other accounts in January
   d. Idea to take $1000 of the 2018 to distribute to 2015 and 2017 classes and then revisit the issue later
      (can decide in January if they need to add more money to the budget)
      i. The class of 2018 would still have access to the roll over funds in January
      ii. Only one member of the Class of 2017 applied for funding last year
         1. May not be used because of lack of awareness of these funds among first years
         2. First years may be at a disadvantage with a large learning curve
      iii. Can add contingency that if any first years apply, they will have priority and that money will
           come from another year’s budget
         1. Less likely that first years will not apply within this next month
   e. Why are these funds allocated by class?
      i. Purpose was to ensure equal access to the funds
      ii. Will not be touching TDI funds
   f. Why not use discretionary fund instead?
      i. We have enough money allocated to travel funds, we just need to redistribute it right now
      ii. Once we take it from the discretionary fund, we can’t use it for anything else
   g. Larger issues
      i. Role of Geisel Administration in supporting student travel
      ii. Role of specific student groups in supporting their members
      iii. Consider setting caps on number of students who can go to a given conference
   h. Motion approved to form a committee to address this issue and propose a solution
   i. Motion approved to move $1000 from 2018 Travel Fund Budget for 2015 & 2017 Travel Fund Budgets
      with the contingency that any first year who applies would have priority
7. **GLUE Dinners**
   a. **Background**
      i. Created for 3rd and 4th year students to get together while they are away on rotation and have dinner.
      ii. Cap was supposed to be $10/person and at least 4 students should be in attendance.
      iii. In order to be approved, each person in attendance at dinner must sign the receipt.
   b. **Current problem**
      i. In past years, this opportunity was abused because more than $10 was being spent/person and fewer than 4 students went to dinner.
         1. Problem of exclusivity
      ii. There is currently not a budget for GLUE dinners because of these issues.
      iii. GLUE dinners have already happened for M3s who were under the impression that GLUE dinners would be funded this year.
         1. Must submit receipt within 10 days of purchases.
      iv. Need to clarify with Dino about the actual problem.
   c. **Suggestions**
      i. a certain number of people at each site must be at the dinner, or set a minimum number.
      ii. set it so that each person gets $10.
      iii. must take a picture of participants.
   d. **Table discussion for next meeting**
   e. **Motion approved for $200 discretionary to GLUE dinner budget for those who have already submitted receipts.**

8. **Exercise equipment - will need to replace squeaky elliptical at some point**

9. **New interest groups**
   a. **Refugee Health (Kendrew)**
      i. **Objectives of Group: Collaboration with UVM, sponsor health fairs**
      ii. **Similar function to groups currently funded by Shawn O’Leary’s office**
         1. **Concerns:**
            a. We would be setting a precedent to fund activities that were previously funded by Student Affairs.
            b. When Student Affairs doesn’t have money, they tell groups to approach Student Government, but then before we allocate money to groups, we tell them to approach Student Affairs.
               i. It leads to a perpetual cycle and groups are then left without funding while they are in limbo.
               ii. There is a problem with communication with Student Affairs.
            c. This is not a group of students forming a new group, but continuing a project that was previously run under a different office as part of MLK initiative.
         2. **Would prefer to have Kendrew here to speak with us about the group.**
      iii. **Future directions**
         1. Would like to have a representative from the group present to speak, but with scheduling conflicts, this might not be fair since there is only one meeting per month.
         2. Decision: Would prefer to have a leader here, but if that is not possible, they could fill out a form.
      iv. **Suggestion - table the discussion and have Kendrew speak with Dino about funding.**
   b. **Association of Women Surgeons (Ada)**
      i. Open to the entire school.
ii. Ideas include partnering students interested in surgery with surgery mentors, faculty panel, and post-match student panel

10. Diversity reps - not addressed

Motions
1. Motion made, seconded, and approved for $300 for food and gifts to Dr. Simons farewell
2. Motion made, seconded, and approved for moving $1000 from 2018 Travel Fund Budget for 2015 & 2017 Travel Fund Budgets with the contingency that any first year who applies would have priority
3. Motion made, seconded, and approved for creating committee to discuss role of Geisel Administration in supporting student travel; role of specific student groups in supporting their members; potential caps on number of students who can go to a given conference; and other issues relevant to Student Travel Budget
4. Motion made, seconded, and approved for $200 discretionary to GLUE dinner budget for those who have already submitted receipts
5. Motion made, seconded, and approved for creation of Association of Women Surgeons and allocate $100

Action Items
1. Inform students about key points from Dr. Compton (class reps or schoolwide email?)
2. Request from Dino for tour guides (Requests from Dino will come over email)
3. Request from Dino for Student Blog Writers at a commitment of 1-2 posts/month (email Dino if interested)
4. Email Dr. Simons and student body about farewell event for Heart Rounds (Ana-Maria, Alix)
5. Purchase a gift for Dr. Simons (Marietta)
6. Student Travel Budget Committee to email (Ana-Maria to email out for interest)
7. Figure out what the issue with GLUE dinners and send an email to all classes informing them GLUE dinners are currently on hold (Ana-Maria, Nikki/Katie)
8. Improve student interest group application process and clarify whether a representative must be present or if a written application will be sufficient (Student Travel Budget Committee)
9. Create a liaison from student government to student affairs to speak directly with Dino and improve communication between groups (Ana-Maria to email out to see if anyone is interested)

Next Meeting: 10/14/14 18:00 Auditorium G, DHMC
1. Student Travel Budget
2. Refugee Interest Group
3. Exercise equipment
4. Diversity Reps