Resident Duties While on the Body Rotation

1st rotation – Arrive by 7:45am

- Protocol studies
  - When: 1st thing in am upon arrival and again in afternoon (between 3pm and leaving for the day)
  - Have a staff or fellow check all of your protocols
  - If it takes you a long time to do protocols, you will need to plan accordingly and arrive earlier than 7:45. You should be finished protocols and begin reviewing cases by 8:15am
  - There are bins for ‘same day and ED add on protocols’; complete them ASAP [when you finish reading a case or staffing a case, this should be the next action to get them done in a timely fashion while minimizing interruptions].
- Answer the phones. If you don’t know something, put them on hold and ask
- Trouble shoot any issues for the techs. If you don’t know something, ask.
- Attend all contrast reactions and contrast infiltrations whether you are primary on scene or not
- Interpret, staff, and dictate cases – at least 4 per ½ day
  - Do NOT use dictation templates in PACs. Please refer to the sample dictations on the dept website: http://geiselmed.dartmouth.edu/radiology/pdf/dictation_templates.pdf
  - Do NOT pre-dictate any cases until you’ve been given the OK by faculty
  - Have sufficiently large (8 ½ by 11 note pad) to take proper notes during attending read out to satisfactorily and clearly complete dictation.
- Complete the recommended reading per instructions on web: http://geiselmed.dartmouth.edu/radiology/clinical/body/

2nd rotation -

- If there is no 1st year on 1st rotation, then do the CT protocols as above (If there is a 1st year on 1st rotation, share protocols as necessary)
- Manage contrast reactions, extravasations, etc and have 1st year assist/observe you.
- Interpret, staff, and dictate cases – at least 5 per ½ day
  - You may use PACS templates and pre-dictate cases unless directed otherwise by faculty
- Complete the recommended reading per instructions on web: http://geiselmed.dartmouth.edu/radiology/clinical/body/
- Obtain consent, complete pre procedure duties and documentation where necessary or instructed and perform basic procedures

3rd and 4th rotations-

- Complete the MRI protocols – show them to a fellow or staff
- If there is no junior resident, then complete the CT protocols
- Teach junior residents how to deal with contrast reactions, extravasations, etc
- Interpret, staff, and dictate cases – at least 6 per ½ day
• Complete the recommended reading per instructions on web:
  http://geiselmed.dartmouth.edu/radiology/clinical/body/
• Help out with MR when CT is slow and vice versa
• Approve procedure requests and complete pre-procedure documentation
• Plan, obtain consent for, and perform procedures

**All level residents**
We expect you to welcome the medical students, orient them to our section, introduce yourselves, and advise them of what to do while on rotation. Appropriate activities for students include:
• Protocolling: Give them ~ 4 studies, have them look up clinical info in eDH, and have them think about how the study should be done. Discuss the appropriate protocols with them and explain how we do them. Have them critique the history provided & discuss how history impacts our decisions.
• Assign them a resident or fellow to sit and work with.
• If it is not their 1st day on body imaging, set them up on a workstation to look at cases independently, which staff will then go over with them.
• Invite them to accompany you to obtain patient consent and observe a CT guided procedure – all students should observe at least one while on rotation