Alertus Smartphone app for Android – installation and registration instructions

1. Open the Google Play Store on your Android Device.

2. Search the available applications for ‘AlertUs’. Click on the AlertUs Recipient result.

3. Install the AlertUs application on your mobile phone.

4. Open the AlertUs App to configure it for receiving alerts from DHMC. When prompted, input ‘d-h’ as your Organization Code then tap NEXT.

5. Enter your full email address and tap REGISTER.
6. After you click register, you will receive a confirmation screen indicating that a verification email has been sent to you.

7. Open the email account you selected to receive alerts.
   - Within 10 minutes you should receive a confirmation email from AlertUs.
   - If you do not see it, be sure to check your junk/spam folder and your Clutter folder (if you have one) as the verification message has tended to go into those folders.
   - If the message went into your Junk folder, please move it into your Inbox.
   - Click the link in the email message to confirm/register your email account with AlertUs.
• Once you confirm your email address from your mail account, tap the EMAIL VERIFIED button in the AlertUs app on your mobile device. (Visible in the picture for step #6)

• Depending on your security settings, AlertUs may prompt you to use your device’s location information. We recommend you ALLOW this access.

• You can confirm that the AlertUs app is successfully configured to receive alerts from DHMC by tapping the SETTINGS icon at the bottom of the app.
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- If you wish to tweak the default notification settings for the app on your device, exit the AlertUs app and open your Android device settings and tap the submenu for NOTIFICATIONS. Select the AlertUs app and adjust to your preferences.