

Meeting Date: Tuesday, June 21, 2016
Time: 4:00 – 6:00 p.m.
Meeting Location: DHMC – Auditorium A
Approval: Tuesday, August 16, 2016
Recorded By: Terri Eastman

ATTENDANCE

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Barnes, Aaron (4 th Yr. Rep)	0	Murray, Carolyn (Medicine)	-	Cousineau, Laura (Library Sciences)	x	Sharma, Swapna (Resident, DHMC)	--
Black, Candice (Pathology)	0	Nelson, Bill (TDI-VIG)	X	Dick. III, John (Yrs III, IV)	X	Shoop, Glenda (Learning Srv/Curric. Design & Evaluation)	x
Chidawanika, Tamutenda (PhD Rep)	x	Nierenberg, David (Pharmacology)	X	Eastman, Terri (On Doctoring)	x	Swenson, Rand (LCME)	X
D'Agostino, Erin (2 nd Yr. Rep)	X	Ramos, Joshua (1 st Yr. Rep)	-	Faye Green, Brenda (Biomedical Libraries)	x	Hammond, Rachel (Admin. Support)	0
Freemantle, Sarah (Pharmacology - BS)	X	Rees, Christiaan (PhD Rep)	--	Frew, Julia (SBM)	--		
Huntington, Jonathan (Medicine)	X	Rees, Judy (Epidemiology - BS)	X	Grollman, Diane (Assessment)	--		
Hyde, Robert (Clinical-EM)	-	Sachs, Marlene (CPEB)	X	Jaeger, Michele (Registrar)	-		
Johansen, Sarah (Chair)	X	Smith, Marietta (3 rd Yr. Rep)	x	Kidder, Tony (Simulation Lab)	--		
Manning, Harold (Pulmonary)	0	Snow, Norman (Faculty Council - BS)	X	Lyons, Virginia (Year I)	X		
Merali, Natasha (1 st Yr. Rep)	X	Symonds, Lynn (4 th Yr. Rep)	0	McAllister, Stephen (IS)	--		
Montana, Philip (2 nd Yr. Rep)	X	Usherwood, Edward (Micro/Imm. - BS)	-	Ogrinc, Greg (CCD-Continuous Curriculum Dvlpt)	X	(Associate Dean of Student Affairs)	
Morrow, Cathleen (Medicine)	-	Weinstein, Adam (Year I/II On-Doc)	0	Ogrinc, Greg (SADME)	X	(Director of Learning Services)	
Morton, Stephanie (3 rd Yr. Rep)	X			Reid, Brian (IS)	X	(TDI)	

Guest(s)		Guest(s)		Guest(s)		Guest(s)	
Albright, Amanda		Hannissian, Paul		Adams, Lisa			
Sirovich, Brenda		Holmes, Alison		Mullins, David			
Pschirrer, E. Rebecca		Avery, Lori					

Present = X / Absent = -- / Excused = 0

1. Call to Order – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, called the meeting to order at 4:05 p.m.

2. Approval of May meeting minutes – Sarah Johansen, MD

Dr. Judy Rees made a motion to approve the May 2016 minutes. The motion was seconded by Marietta Smith. The motion passed by a unanimous vote.

3. Announcements – Sarah Johansen, MD

Dr. Sarah Johansen discussed the MEC membership and terms. Dr. Johansen asked that if members were interested in renewing their terms or to contact herself and Rachel Hammond.

Dr. Sarah Johansen provided an update regarding the Faculty Council. It is critical to ensure that faculty are well represented and all slots are filled. Interested parties should forward CV's for consideration. Candace Black, Bob Hyde and Ed Usherwood are vacating faculty slots on the MEC. Aaron and Lynn Symonds are vacating their student slots.

An appeal for new chairman for the MEC has gone out, Sarah's term will be up in December. Ideally should be someone who has served on the committee.

4. Old Business

- Comparability and Work Hours Schedule- John Dick, MD

Discussion took place regarding work hours for students. There seems to be a comparability issue for Geisel students and students at CHOC. Geisel students hold to the Geisel student work hours, CHOC students hold to the Resident work hours. This seems to put the Geisel student at an unfair advantage when compared to other students and looks somewhat awkward to the teaching resident. Question: Should we align Geisel work hours to the ACGME work hours?

- ACTION ITEM:

For Adam Weinstein to draft a proposal regarding work hours since Pediatrics site seems to be the main concern and to come up with a possible motion for our July/August meeting that would address the key issues.

Key Points:

- Language in the policy to be closer to ACGME, but not incorporating all aspects of ACGME was sentiment...John knows details of conversation.
- inclusive enough to accommodate the hours required by CHOC so our students are not handicapped. (What number would that need to be? 85 hours?)
- limiting the total number of hour in any given week (e.g. not to exceed 85? 90?)
- setting an average over a selected number of weeks (averaging 80 hours a week over 2 or perhaps 3 weeks? folks concerned about 4 weeks being a problem on surgery for the second location.

5. New Business

- **GAM Clerkship Review – Dr. Roshini Pinto-Powell**

Tabled until July 19th

- **Neurology Clerkship Review-** Dr. Justin Mowchun, Presented by Dr. John Dick

Recommendations:

Question: Is basic interpretation of Head CT and MRI a higher skill level, to that of a resident? Basic interpretation is a “how to” approach to it. Discussion was unanimous that it should remain an essential skill.

Question: Should students be required to do a written note for an inpatient admission. Discussion: depending upon the service students may not be admitting to an inpatient unit. Should be to write up an initial evaluation of an inpatient.

Dr. Judy Rees made a motion to approve the review and action plan: Keep basic interpretation of head CT and MRI as an essential skill. Additionally student write up should be an “initial evaluation of an inpatient” rather than inpatient admission write up. The motion was seconded by Philip Montana. The motion passed by a unanimous vote.

- **Year 1 HAE II -** Virginia Lyons, PHD

Special thanks to Natasha and Judy who stepped up to assist in the review.

Recommendations:

1. The course should fix minor issues with mapping the course objectives to the new Geisel competencies and inserting key words in session objectives
2. Possible unplanned redundancy regarding the bronchial tree should be explored and remedied if necessary by the course director
3. The course director should improve the scheduling of the course if possible by spacing out course sessions more evenly over the term.
4. All recommendations regarding the objectives (mapping and content words) will be completed

Action Plan:

1. The course director will discuss the potential unplanned redundancy with the CTO course – this will likely be remedied by focusing on gross structure for the HAE objective, and emphasizing microscopic anatomy for the CTO objective
2. The scheduling issue has already been remedied – HAE will have several sessions in December; sessions are spaced out more evenly and the forearm/hand sessions are no longer right before the final exam
3. The course director will remind faculty that some sessions (face, hand) are difficult for students, and sensitivity is warranted
4. Over the last two years we have experimented with using large and small group formats for our flipped classroom sessions. There are benefits and challenges for both formats, thus we have concluded that a mix of both formats may be the best approach. Sessions with challenging content (e.g. embryology, brachial plexus) will be held in a large group format to allow better clarification of concepts, while other sessions will be held in small groups to encourage engagement with the material

Motion to approve the Year One HAE II course review and action plan put forth by Dr. Carolyn Murray, Seconded by Stephanie Morton.

Faculty Resources-Support for Curriculum/GAME- Sarah Johansen, MD & Erin D’Agostino

- Identify individuals in GAME who might be willing to help with various pedagogical methods. Referrals would happen to this group or to the office of medical education and then be parsed out to assist with course formation, pedagogy, evaluation of faculty. Members could use their expertise in many areas to assist faculty.
- Additional conversation took place regarding evaluation of faculty based upon course evaluations. GAME faculty could provide feedback to faculty after observation
- More discussion to follow at next meeting

6. Adjournment – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, adjourned the meeting at 5:50 p.m.

7. Action Items

- a. Set up VIG Addiction Medicine Meeting
- b. Poll current members about intention for second term
- c. Duty Hours

8. Future Business

- Incorporate a question into course review format to provide opportunity for course director to anticipate future concerns regarding faculty staffing, course structure or function of their course.
- Policy on Special Topics: Independent Electives
- Residents as Educator – Review of current Education Structure
- Inter-Professional Student Experience
- Determinants of Health-objectives and how to access
- Enrichment Electives
- 4-year Curriculum Development

9. Future Meetings

**** Please note these meetings are on the 3rd Tuesday of each month, 4:00 - 6:00 p.m.*

- July 19, 2016
- August 16, 2016
- September 20, 2016
- October 18, 2016
- November 15, 2016
- December 20, 2016