

Meeting Date: Tuesday, May 17, 2016  
 Time: 4:00 – 6:00 p.m.  
 Meeting Location: DHMC – Auditorium A  
 Approval: Tuesday, June 21, 2016  
 Recorded By: Rachel A. Hammond

**ATTENDANCE**

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Barnes, Aaron (4 <sup>th</sup> Yr. Rep)	X	Murray, Carolyn (Medicine)	X	Cousineau, Laura (Library Sciences)	0	Sharma, Swapna (Resident, DHMC)	--
Black, Candice (Pathology)	X	Nelson, Bill (TDI-VIG)	X	Dick. III, John (Yrs III, IV)	X	Shoop, Glenda (Learning Srv/Curric. Design & Evaluation)	0
Chidawanika, Tamutenda (PhD Rep)	--	Nierenberg, David (Pharmacology)	X	Eastman, Terri (On Doctoring)	--	Swenson, Rand (LCME)	X
D'Agostino, Erin (2 <sup>nd</sup> Yr. Rep)	X	Ramos, Joshua (1 <sup>st</sup> Yr. Rep)	X	Faye Green, Brenda (Biomedical Libraries)	0	Hammond, Rachel (Admin. Support)	X
Freemantle, Sarah (Pharmacology - BS)	0	Rees, Christiaan (PhD Rep)	--	Frew, Julia (SBM)	--		
Huntington, Jonathan (Medicine)	X	Rees, Judy (Epidemiology - BS)	X	Grollman, Diane (Assessment)	--		
Hyde, Robert (Clinical-EM)	0	Sachs, Marlene (CPEB)	X	Jaeger, Michele (Registrar)	X		
Johansen, Sarah (Chair)	X	Smith, Marietta (3 <sup>rd</sup> Yr. Rep)	0	Kidder, Tony (Simulation Lab)	--		
Manning, Harold (Pulmonary)	0	Snow, Norman (Faculty Council - BS)	X	Lyons, Virginia (Year I)	X		
Merali, Natasha (1 <sup>st</sup> Yr. Rep)	X	Symonds, Lynn (4 <sup>th</sup> Yr. Rep)	0	McAllister, Stephen (IS)	--		
Montana, Philip (2 <sup>nd</sup> Yr. Rep)	0	Usherwood, Edward (Micro/Imm. - BS)	0	Ogrinc, Greg (CCD-Continuous Curriculum Dvlpt)	X	(Associate Dean of Student Affairs)	
Morrow, Cathleen (Medicine)	0	Weinstein, Adam (Year I/II On-Doc)	X	Ogrinc, Greg (SADME)	X	(Director of Learning Services)	
Morton, Stephanie (3 <sup>rd</sup> Yr. Rep)	0			Reid, Brian (IS)	X	(TDI)	

Guest(s)		Guest(s)		Guest(s)		Guest(s)	
Albright, Amanda		Hannissian, Paul		Adams, Lisa			
Sirovich, Brenda		Holmes, Alison		Mullins, David			
Pschirrer, E. Rebecca		Avery, Lori					

Present = X / Absent = -- / Excused = 0

**1. Call to Order – Sarah Johansen, MD**

Dr. Sarah Johansen, Chair, called the meeting to order at 4:00 p.m.

**2. Approval of April's meeting minutes – Sarah Johansen, MD**

*Dr. Judy Rees made a motion to approve the April 2016 minutes. The motion was seconded by Aaron Barnes. The motion passed by a unanimous vote.*

**3. Announcements – Sarah Johansen, MD**

Dr. Sarah Johansen discussed the MEC membership and terms. Dr. Johansen asked that if members were interested in renewing their terms to please contact herself and Rachel Hammond.

**4. Old Business****• Health Equity and Delivery Science Track – Lisa Adams, MD**

This is a pilot track and will not part of the formal curriculum. The track will be open to students, residents, and fellows with the anticipation of accommodating 6 learners in the pilot year, with plans to increase to 12 in subsequent years. The goal is to launch the track this fall.

How does this fit into the big picture and collaboration through years 1-4, and how do we fit Health Equity and Global Health into the curriculum to meet the LCME requirements while the curriculum is still being reviewed and approved? How will the overarching goals and objectives fit into the curriculum? Dr. Bill Nelson will meet with Dr. Adams to discuss this further.

There is an agreement that this track and topic is needed, but how it will be incorporated into the 4-year curriculum is still questionable.

Dr. Adams will come back to the MEC with the objectives mapped to the institutional goals.

See attachment(s).

**5. New Business****• Year I: Immunology/Virology Course Review – David Mullins, PhD & Virginia Lyons, PhD**

This course occurs in the winter term of Year I. It currently has 44 curricular hours, and was last reviewed in December of 2013.

Since Dr. Mullins will be leading the entire course in AY 16-17 (both immunology and virology), the subcommittee feels this is an ideal time for the course to be reimagined and “polished up. It currently functions as two separate courses, and will now be integrated.

It was asked that the MEC help define what the meaning of active learning and self-directed learning and what satisfies the LCME and institutional policies. Dr. Rand Swenson and the Department of Medical Education will work on how this information will be relayed or taught to the faculty.

This course will come back in the fall (September) with a revised set of course objectives.

See attachment(s).

*Aaron Barnes made a motion to approve the Year I: Immunology/Virology course review and action plan. The motion was seconded by Dr. Candice Black. The motion passed by a unanimous vote.*

- **OBGYN Clerkship Review** – Rebecca Pschirrer, MD & Paul Hanissian, MD

This clerkship occurs in the 3-year. The duration is 6 weeks in 8 cycles, and was last reviewed in February 2014.

Current locations are, DH, CPMC, Concord, Nashua, Hartford, SVMC, Keene, and Peterborough.

There is thought about adding fertility to this clerkship, the issue is not everyone does their clerkship here, and if they are in a smaller location they may not have exposure to this. It was agreed that this should be added to this clerkship and it will be up to the directors to incorporate this into the clerkship.

There was a detailed discussion around pelvic exams which was also discussed approximately three years ago which Dr. Richard Simons was the chair of the MEC and the interim chair of OBGYN which was never put into place. This use to be a session in On-Doctoring and then was discontinued due to funding. The discussion now is whether OBGYN or On-Doctoring and who should be introducing this skill. Students feel they have not had enough exposure or preparation to pelvic exams before they enter their clerkship. Students are not expected to be experts, but to have an introduction prior to their clerkship. It appears that three quarters of the students are participating in a simulation and all students are performing pelvic exams. It was decided that this should be required in the first and second-year and should be required.

See attachment(s).

*Aaron Barnes made a motion to make the female and male genital exams including breast exams required during the first and second-year. The motion was seconded Dr. Jonathan Huntington. The motion passed with 1 abstention.*

*Dr. Adam Weinstein made a motion to approve the OBGYN clerkship review and action plan. The motion was seconded by Aaron Barnes. The motion passed with 1 abstention.*

- **Pediatric Clerkship Review** – Adam Weinstein, MD & Alison Holmes, MD

This clerkship occurs in the 3-year. The duration is 8 weeks in 6 cycles and was last reviewed in June 2014.

Current locations are, DH, CHOC, CPMC, Concord, Elliot, Regional, Maine, Ft. Defiance, CMC.

Duty hours for Dartmouth students have become an issue. Outside sites follow different duty hour requirements. Some are following resident ACGME duty hours, and our students do not. This is causing unnecessary tension for our students. It was asked that the MEC revisit the Geisel policy on duty hours in the future.

See attachment(s).

*Aaron Barnes made a motion to approve the Pediatric clerkship review and action plan. The motion was seconded by Marlene Sachs. The motion passed with 1 abstention.*

- **Year II: Health Care Delivery Science Discussion** – Brenda Sirovich, MD

Dr. Brenda Sirovich presented an updated plan for year two. Year I of Patients and Populations, was approved by the Geisel MEC in April 2015.

As outlined at the time of our MEC presentation in 2015-16, the course is envisioned as a two-year course and are looking for only 8 hours in year 2 with this new plan which two years currently exist in the communication.

Dr. David Nierenberg has already carved out approximately 15 hours for Patients and Populations. Dr. Sirovich is currently asking for only 6 hours for the coming up year.

The course name has not formally been decided, but will need to be done before July 1.

What they have discovered from year one.

- Can do better with the sequence
- The domains (capabilities) need to be named and differentiated
- Need to strongly emphasize applications of these capabilities
- Need to demonstrate connections to the large goal, continually

See attachment(s).

*Dr. Adam Weinstein made a motion to approve the Year II: Health Care Delivery Science. The motion was seconded by Aaron Barnes. The motion passed by a unanimous vote.*

**6. Adjournment – Sarah Johansen, MD**

Dr. Sarah Johansen, Chair, adjourned the meeting at 6:15 p.m.

**7. Action Items**

- a. Set up VIG Addiction Medicine Meeting
- b. Poll current members about intention for second term
- c. Duty Hours

**8. Future Business**

- Incorporate a question into course review format to provide opportunity for course director to anticipate future concerns regarding faculty staffing, course structure or function of their course.
- Policy on Special Topics: Independent Electives
- Residents as Educator – Review of current Education Structure
- Inter-Professional Student Experience
- Determinants of Health-objectives and how to access
- Enrichment Electives
- 4-year Curriculum Development

**9. Future Meetings**

*\*\*\* Please note these meetings are on the 3<sup>rd</sup> Tuesday of each month, 4:00 - 6:00 p.m.*

- June 21, 2016
- July 19, 2016 (Cancelled)
- August 16, 2016
- September 20, 2016
- October 18, 2016
- November 15, 2016
- December 20, 2016