

MEDICAL EDUCATION COMMITTEE

MEETING MINUTES

Meeting Date: Tuesday, February 16, 2016
 Time: 4:00 – 6:00 pm
 Meeting Location: DHMC – Auditorium C
 Approval: Tuesday, April 19, 2016
 Recorded By: Glenda H. Shoop

ATTENDANCE

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Barnes, Aaron (4 th Yr. Rep)	X	Nierenberg, David (Clinical-Pharmacology)	X	Cousineau, Laura (Library Sciences)	X	Ogrinc, Greg (SADME)	X
Black, Candice (Clinical-Pathology)	--	Ramos, Joshua (1 st Yr. Rep)		Dick, III, John (Yrs. III, IV)	0	Reid, Brian (IS)	X
Chidawanika, Tamutenda (PhD Rep)	--	Rees, Christiaan (PhD Rep)	--	Eastman, Terri (On Doctoring)	--	Sharma, Swapna (Resident, DHMC)	--
D'Agostino, Erin (2 nd Yr. Rep)	0	Sachs, Marlene (CPEB)	X	Faye-Green, Brenda (Biomedical Libraries)	X	Shoop, Glenda (Learning Srv/Curric. Design & Evaluation)	X
Freemantle, Sarah (Basic Science)	X	Smith, Marietta (3 rd Yr. Rep)	X	Frew, Julia (SBM)	X	Swenson, Rand (LCME)	X
Hyde, Robert (Clinical-EM)	0	Symonds, Lynn (4 th Yr. Rep)		Grollman, Diane (Assessment)	--	Hammond, Rachel (Admin. Support)	0
Johansen, Sarah (Chair)	X	Usherwood, Edward (Basic Science)	0	Jaeger, Michele (Registrar)	X		
Manning, Harold (Clinical-Pulmonary)	0	Weinstein, Adam (Clinical-Pediatrics)	x	Kidder, Tony (Simulation Lab)	--		
Merali, Natasha (1 st Yr. Rep)				Lyons, Virginia (Year I)	0		
Montana, Philip (2 nd Yr. Rep)	--			McAllister, Stephen (IS)	--	(Associate Dean of Student Affairs)	
Morrow, Cathleen (Faculty Council)	0			Nelson, Bill (VIG)	X	(Director of Learning Services)	
Morton, Stephanie (3 rd Yr. Rep)	x			Ogrinc, Greg (CCD-Continuous Curriculum Dvlpt)	X	(TDI)	
Guest(s)		Guest(s)		Guest(s)		Guest(s)	
Tim Lahey							

Present = X / Absent = -- / Excused = 0

1. Call to Order – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, called the meeting to order at 4:02 pm.

2. Approval of November 2015 meeting minutes – Sarah Johansen, MD

Motion was made by Sarah Freemantle and seconded by Aaron Barnes to approve the minutes from the November, 2015, meeting. Motion approved by a majority vote. Motion carried.

3. Approval of January 2016 meeting minutes – Sarah Johansen, MD

Motion was made by Aaron Barnes and seconded by Joshua Ramon to approve the minutes from the January, 2016, meeting. Motion approved by a majority vote. One member abstained. Motion carried.

4. Announcements – Sarah Johansen, MD

Dr. Sarah Johansen announced that she will send out a copy of the MEC roster. Members wishing to continue to serve on the committee should respond to her directly.

A new MEC chair will be named in the near future, with hopes to get this person identified in June 2016. Sarah Johansen's finishes her position as chair in November, 2016, which allows approximately 6 months for this new chair to overlap with her.

5. Old Business – Sarah Johansen, MD

- Curriculum Update – Greg Ogrinc, MD
 - Update postponed.
- Health and Values VIG Update – Sarah Freemantle, PhD and Bill Nelson, PhD

Bill Nelson updated the committee on the Health and Values curriculum. The 5 theme goals were presented: health care ethics; cultural awareness; health equity; practice resilience; and compassionate care. The discussion focused on 4 action items:

1. The systematic integration of a curriculum in Health and Values throughout all four years of the Geisel education, mapped to Geisel's institutional competencies.
2. The theme-based Goals and Objectives of a new Health and Values curriculum at Geisel, as outlined in section II of this document.
3. The identification and creation of sessions which address the Health and Values learning objectives. Fifty-two session hours were requested across Years 1 thru 4.
4. A recommendation to the Dean that a funded Health and Values Program be established within the Department of Medical Education, with support for designated leader(s), staff, and teaching faculty, to oversee the coordination, implementation (including professional development), and evaluation of the intergraded Health and Values curriculum.

Some members questioned how closely the hours map to what is currently offered in the curriculum. While the number of hours was presented, the objectives should drive the decisions for hours. Also the degree of integration was questioned in terms of where the integration is most likely fit the best in the curriculum and how the material will be integrated.

A mechanism to evaluate the impact of this Health and Values component is needed. The metrics for this evaluation have not been determined. Requiring an assessment of Health and Values in each MEC course and clerkship review was suggested, as well as adding a statement to the course review that students complete.

There was discussion around the question, "What is Health and Values: a program, a course, a topic threaded across the four years?" The question was not resolved, but the opinion was central coordination is necessary to deliver this well. Central support is also needed to track this integration and coverage of the objectives throughout the curriculum. This will require institutional support.

- See attachment.

Lynn Symonds made a motion to accept the objectives as written along with the 4 action items, and make the evaluation of Health and Values explicit in MEC course and clerkship reviews and on course evaluation surveys. The motion was seconded by Aaron Barnes. A vote was taken. One member abstained. The motion did not pass by a majority vote. Motion did not carry. The topic will be discussed further at another meeting.

- Consent Agenda: General Pathology Objective Changes

Aaron Barnes made a motion to approve the Pathology objectives, and was seconded by Sarah Freemantle. The motion passed by a unanimous vote. Four members voted by e-mail. Motion carried.

6. New Business

- **Year III: Neurology Clerkship Review – Matthew Duncan MD and Julie Frew MD**

The Neurology clerkship is a four-week, required, fourth-year course.

The discussion focused on aspects that run well in the clerkship and some issues that need more attention.

- The clerkship has a small number of sites (4), which give is an advantage.
- Students have a central role in a multi-disciplinary team.
- There is a supportive chair.
- Out-patient psychiatry is currently predominated by a shadowing experience and this experience needs to be expanded.
- There tends to be a high no-show rate in the patient population that leads to significant down time in the student experience.
- The out-patient experience is varied.
- The clerkship has reached its maximum capacity and is essentially topped out.

Action Plan Presented

- Consider allowing students on ward team to participate in consults as they arise rather than use separate consult week which tended to be slow at DH
- Consider adding more data points to determine grade with suggestion of allowing interns/residents to assess students on certain aspects of their performance like dependability, etc.
- For MEC – discuss opioid abuse epidemic and how to incorporate this into the curriculum
 - The introduction of a new topic in the clerkship “Screening, Brief Intervention, and Referral to Treatment” (SBIRT) was discussed. SBIRT is evidence-based practice used to identify, reduce, and prevent problematic use, abuse, and dependence on alcohol and illicit drugs. A grant, awarded to The Dartmouth Institute, requires the medical school to teach SBIRT in its curriculum, and this clerkship is a likely opportunity for students to learn about it.

Lynn Symonds made a motion to approve the Psychiatry Clerkship review and action plan. The motion was seconded by Aaron Barnes. The motion passed by a unanimous vote. Four members voted by e-mail. Motion carried.

See attachment(s).

- **Surgery Clerkship Review** – Gina Adrales, MD & Andrew Crockett, MD

The Surgery clerkship is an eight-week, required, third-year course. Last reviewed in October 2013.

The recommendations and action plan were presented.

Action Plan

- Will make recommended changes to course and session objectives.
- Have reviewed Canvas site for accuracy and inclusion of objectives rather than links to Ilios.
- Make recommended changes to essential skills and conditions to “acute” pain management, acute respiratory “distress”, and removal of local anesthetic injection.
- Will change the scenarios used for the simulated “Breaking Bad News” session to be more surgery-centric to reduce redundancy with ICE and other clerkships.
- Didactic sessions will also include a summary of main points, and a sample of multiple choice questions to better prepare students for the shelf exam
- Suture skills/knot tying workshop schedule will be sent to residency coordinator in advance to promote resident involvement
- Revise the case log for oral exams
- Provide a supportive learning environment for the students through feedback, retreats, grand rounds, and limit the number of students on sub-specialty rotations.

See attachment(s).

Sarah Freemantle made a motion to approve the Surgery Clerkship review and action plan.

The motion was seconded by Lynn Symonds. The motion passed by a unanimous vote. Four members voted by e-mail. Motion carried.

- **Year II: SBM Cardiology Course Review** – *Dave Nierenberg, MD & James Bell, MD*
 - Presentation postponed.
- **Year I: Cardio/Physiology Course Review** – *Virginia Lyons, PhD & Gene Nattie, MD*
 - Presentation postponed.

7. Adjournment – *Sarah Johansen, MD*

Dr. Sarah Johansen, Chair, adjourned the meeting at 6:05 pm.

8. Action Items

- Provide Dr. Hickey deadline of February 16 for action plan and objectives to MEC

9. Future Business

- Incorporate a question into course review format to provide opportunity for course director to anticipate future concerns regarding faculty staffing, course structure or function of their course.
- Policy on Special Topics: Independent Electives
- Residents as Educator – Review of current education structure
- Inter-Professional Student Experience
- Determinants of Health-objectives and how to access
- Enrichment Electives
- 4-year Curriculum Development

10. Future Meetings

**** Please note these meetings are on the 3rd Tuesday of each month, 4:00p-6:00pm*

- March 15, 2016
- April 19, 2016
- May 17, 2016
- June 21, 2016