

MEDICAL EDUCATION COMMITTEE

MEETING MINUTES

Meeting Date: Tuesday, June 16, 2015
 Time: 4:00 – 6:00 pm
 Meeting Location: DHMC – Auditorium C
 Approval: Tuesday, July 21, 2015
 Recorded By: Rachel A. Hammond

ATTENDANCE

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Abdelghany, Mazin (4 th Yr. Rep)	--	Morton, Stephanie (2 nd Yr. Rep)	0	Cousineau, Laura (Library Sciences)	X	Lyons, Virginia (Year I)	0
Barnes, Aaron (3 rd Yr. Rep)	--	Nierenberg, David (Clinical- Pharmacology)	X	Dick, III, John (Yrs III, IV)	X	McAllister, Stephen (IS)	--
Black, Candice (Clinical-Pathology)	X	Rees, Christiaan (PhD Rep)	--	Eastman, Terri (On Doctoring)	--	Noble, Geoffrey (PhD Rep)	--
D'Agostino, Erin (1 st Yr. Rep)	X	Sachs, Marlene (Clinical-CPEB)	0	Eliassen, Scottie (Fam Med. Clerkship)	--	Ogrinc, Greg (SADME)	X
Freemantle, Sarah (Basic Science)	X	Smith, Marietta (2 nd Yr. Rep)	0	Fall, Leslie	--	Reid, Brian (IS)	X
Hyde, Robert (Clinical-EM)	0	Symonds, Lynn (4 th Yr. Rep)	--	Frew, Julia (SBM)	--	Shoop, Glenda (Academic Suppt. Srvs)	X
	--	Usherwood, Edward (Basic Science)	X	Grollman, Diane (Assessment)	0	Swenson, Rand (LCME)	X
Johansen, Sarah (Chair)	X	Weinstein, Adam (Clinical-Pediatrics)	X	Hahn, Cynthia	--	Todd, Frances (TDI)	--
Manning, Harold (Clinical-Pulmonary)	X	Basic Science		Jaeger, Michele (Registrar)	X	Library Sciences	
Montana, Philip (1 st Yr. Rep)	X	Basic Science		Kidder, Tony (Simulation Lab)	--	Student Advising	
Morrow, Cathleen (FC-Family Med)	X	Basic Science		Lahey, Timothy (Curriculum)	0	Hammond, Rachel (Admin. Support)	X

Guest(s)	Guest(s)	Guest(s)	Guest(s)
Sharma, Swapna (Resident)			
Stebbins, Cori (On-Doctoring/OME)			
Myers, Larry (Biochemistry)			

Present = X / Absent = -- / Excused = 0

1. Call to Order – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, called the meeting to order at 4:02 pm.

2. Approval of May's meeting minutes – Sarah Johansen, MD

Dr. Sarah Freemantle made a motion to approve the May 2015 minutes. The motion was seconded by Dr. Candice Black. The motion passed by a unanimous vote.

3. Announcements – Sarah Johansen, MD

- Dr. Sarah Johansen discussed the course review process and what the next steps are in moving forward in an efficient way. A decision was made that the mapping of the objectives does not need to be done by the review group, this will be done by the Central Office of Medical Education, and working closely with Dr. Rand Swenson and Brian Reid. The goal is to have this group provide reports to the review groups.

Dr. John Dick, Dr. Virginia Lyons, and Dr. Dave Nierenberg will continue to lead the review groups, along with help from a members from the Medical Education Committee (MEC), Geisel Academy of Master Educators (GAME) and students.

- Dr. Johansen address the MEC memberships. Dr. Johansen has been in contact with Dr. Mardi Crane-Godreau, Assistant Professor of Microbiology and Immunology, as she has shown interested in joining the MEC. Dr. Johansen has drafted a recruitment letter for Basic Science and Clinical members that will be sent out to all Department Chairs and Course and Clerkship Directors. The goal is to have three members to bring forward to the Faculty Council in the next month.

There was a discussion around the appropriateness of who should and should not serve on the MEC as a non-voting member. What knowledge would these individuals bring to the MEC, and whether it is appropriate for these individuals to participate in a course review? Discussion around whether there should be a representative from the Central Office of Clinical Education as a more appropriate choice rather than a representative from Clerkship administration, but whether the need is there is what's unclear at this time.

The more general question raised is how do we utilize individuals who are interested in serving the MEC, voting or not, for whom there is not a position. Determined will need case by case consideration of appropriateness based on MEC needs,.

Dr. Adam Weinstein made a motion to approve the request to have representation from the Central Office of Clinical Education to join the MEC as a non-voting member. The motion was seconded by Dr. Cathy Morrow. There were 0 – Yes's, 7 – No's, and 2- Abstentions. The motion did not carry.

4. Old Business – Sarah Johansen, MD**• Electives Application Update – John Dick, MD**

Dr. Dick has been working with Michele Jaeger in the Registrars' office and the IT department in developing a seamless way of tracking faculty applications for establishing new electives for years 3 and 4. It will allow the MEC to review the new electives and to see what's coming next. The current process is the faculty submits the request, it is reviewed by Dr. Dick, who then notifies the department chair to sign off on the elective. This will streamline the process, and the format would be more consistent than what is happening now. The intention would be to add these electives to the consent agenda.

Rand Swenson commented that the LCME does not require the MEC to review these electives, but rather central oversight would be by the Office of Clinical Education, which would be Dr. Dick at this time. Dr. Dick will continue reviewing the electives as he has been and agrees to bring any concerns regarding and questions back to the MEC for review. No consent agenda will be necessary going forward.

5. New Business**• Year I: Biochemistry Course Review – Larry Myers, PhD and Phillip Montana**

This course occurs in the fall term of Year I. It currently has 47 curricular hours.

The recommendations provided from the review were consistent with the direction that Dr. Myers was planning on going.

This will be one of the first PBL cases in the first year, it will introduce sickle cell disease in collaboration with Dr. Nierenberg. The plan is to cut four large group sessions with should address redundancy with CTO.

There are many instructors in the course, the goal is to create an environment where they can coordinate topics as a group.

See attachments.

Dr. Adam Weinstein made a motion to approve the Year I: Biochemistry Review and Action Plan. The motion was seconded by Dr. David Nierenberg. The motion passed by a unanimous vote.

• Consent Agenda – Sarah Johansen, MD and John Dick, MD

- Cardio Surgery Elective
- Rad-Path Elective
- Thoracic Sub-Internship

In the future, these electives will not be reviewed by the MEC unless Dr. Dick has questions or concerns when reviewing.

See attachments.

Dr. Harold Manning made a motion to approve the Cardio Surgery, Rad-Path, and Thoracic Sub-Internship Electives. The motion was seconded by Dr. Cathy Morrow. The motion passed by a unanimous vote.

- **Vertical Integration Group Updates** – *Greg Ogrinc, MD and Sarah Freemantle, PhD*

Dr. Greg Ogrinc announced that Dr. Tim Lahey has taken on a new position at The Dartmouth Institute (TDI) and will be stepping down from the leadership of the Continuous Curriculum Development (CCD) Group. Dr. Ogrinc is taking on the leadership of this group. The intentions of this group is to be a sub-group of the MEC, to look at where the curriculum is going on a year to year basis.

The two groups are asking for a merger to create one VIG that links “Health and Values” and “Cultural Awareness.” There are some pilots that would be introduced in the academic year 2015/16 and continue to create a fuller launch of materials for 2016/17.

It is important to start to introduce these categories in year 1 and the vocabulary, but is most important to continue into years 3 and 4 where the students are going to be seeing these topics the most.

It was suggested that a joint survey be done in the clerkships. There is concern that there is work being considered by the VIG’s which is already being done, and that the MEC/VIG’s are not fully aware of. We want to assure that the curriculum is driven by the Geisel Competencies, by clear Objectives across the 4 years in an integrated fashion to assure intentional repetition and not redundancy, and to assure efficiency in our efforts. The goal is to teach the identified desired material at the appropriate time in our students training

It was suggested that the terminology and terms be defined and used consistently by the VIGs and in the proposed curriculum changes.

Dr. Rand Swenson commented on the two different approaches of cultural competencies.

1. Learning about the culture, studying the differences, learning how to relate to this different culture and what its impact is on health care
2. Having the tools to find out about a culture, investigate that culture, and the tools to handle the culture

Many clerkships currently try to pick locations that will offer different cultures for the students. Perhaps the students could write an essay regarding their experience. Are we taking full advantage of what the clerkships are doing? Dr. Cathy Morrow commented on the Family Medicine blog where the students write stunning information that the students are exposed to and the thoughtfulness the students share regarding their experience. The students are given the opportunity to reach others blogs and share their thoughts. Dr. Swenson mentioned that any schools have gone with portfolios, these blogs end up in the transcripts.

Dr. Bill Nelson and Dr. Tim Lahey were unable to attend the meeting and share their insight on the plans for the merger. The group will come back to the MEC with a larger more detailed plan.

Perhaps there are pilots that can be introduced as an elective or as a component of an existing course session for the academic year 2015/16. In order to plan for the academic year 2016/17 then they need to come back by early to mid-fall of academic year 2015/16. Dr. Freemantle will follow up with Dr. Nelson to discuss a plan for coming back to the MEC.

See attachments.

6. Adjournment – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, adjourned the meeting at 5:49 pm.

Action Items:

1. Merged VIG's, Ethics and humanities/Cultural Awareness to return in next 1-2 months to MEC with update
2. Inventory of current Teaching in the areas of Ethics, Cultural awareness, narrative medicine, resilience, Health equity needs to be addressed by the merged VIG's
3. Definition of terminology provided by VIG's for continued work in the fall
4. Clearly stated objectives for each area to be prepared by the VIG's.

7. Future Business

VIG: professionalism/Interpersonal/Team/leadership/communication skills

8. Future Meetings

**** Please note these meetings are on the 3rd Tuesday of each month, 4:00p-6:00pm*

- July 21, 2015
- August 18, 2015
- September 15, 2015
- October 20, 2015
- November 17, 2015
- December 15, 2015