

MEDICAL EDUCATION COMMITTEE

SIGN-IN SHEET

Meeting Date: Tuesday, February 17, 2015
Time: 4:00 – 6:00 pm
Meeting Location: DHMC – Auditorium A
Recorded By: Alison D. Ricker

ATTENDANCE

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Abdelghany, Mazin (4 th Yr. Rep)	x	Morrow, Cathleen (FC-Family Med)	0	Cousineau, Laura (Library Sciences)	x	Lyons, Virginia (Year I)	--
Barnes, Aaron (3 rd Yr. Rep)	--	Morton, Stephanie (2 nd Yr. Rep)	x	Dick, III, John (Yrs III, IV)	x	McAllister, Stephen (IS)	--
Black, Candice (Clinical-Pathology)	0	Nierenberg, David (Clinical-Pharmacology)	x	Eastman, Terri (On Doctoring)	--	Noble, Geoffrey (PhD Rep)	x
D'Agostino, Erin (1 st Yr. Rep)	x	Rees, Christiaan (PhD Rep)	x	Eliassen, Scottie (Fam Med. Clerkship)	--	Ogrinc, Greg (SADME)	x
Freemantle, Sarah (Basic Science)	x	Sharma, Swapna (4 th Yr. Rep)	x	Fall, Leslie (Faculty Development)	--	Reid, Brian (IS)	x
Hyde, Robert (Clinical-EM)	x	Siegel, Timothy (CPEB)	--	Frew, Julia (SBM)	--	Shoop, Glenda (Academic Support)	--
Igberasa, Oluwayinka (3 rd Yr. Rep)	--	Smith, Marietta (2 nd Yr. Rep)	x	Grollman, Diane (Assessment)	--	Todd, Frances (TDI)	
Johansen, Sarah (Chair)	x	Usherwood, Edward (Basic Science)	0	Hahn, Cynthia (3 rd Yr. Rep)	x		
Madden, Dean (Basic Science)	x	Weinstein, Adam (Clinical-Pediatrics)	x	Jaeger, Michele (Registrar)	x	Library Sciences	
Manning, Harold (Clinical-Pulmonary)	--	Basic Science		Kidder, Tony (Simulation Lab)		Student Advising	
Montana, Philip (1 st Yr. Rep)	x	Basic Science		Lahey, Timothy (Curriculum)	x	Hammond, Rachel (Admin. Support)	

Guest(s)	Guest(s)	Guest(s)	Guest(s)
Todd MacKenzie, PhD	Alex Thorgren		

Present = X / Absent = -- / Excused = 0

1. Call to Order – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, called the meeting to order at 4:03 pm.

2. Approval of January's meeting minutes – Sarah Johansen, MD

Discussion – Dr. Sarah Johansen noted a typographical error in the January minutes that had been corrected after the minutes had been distributed to the Committee.

Dr. Dean Madden requested clarification of the motion made at the January 2015 meeting regarding the implementation of new competencies to be implemented with the current curriculum. Based on his reading of the minutes without being present for the discussion, he felt that the motion was stating that mapping course objectives to new competencies without finding and filling gaps would create graduation issues for 4th year students. It was noted that all students and all courses need to be regulated by the same set of competencies, the curriculum mapping will uncover gaps in the curriculum, and forward progress needs to be identified to the LCME. This motion was made to accommodate the new courses as the directors work to create learning objectives to meet the correct set of competencies. After discussion, Dr. Adam Weinstein reworked the January 2015 minutes and motion to read as:

- Institutional Competencies Discussion**

We discussed the need to work with a single set of competencies, but ultimately as we phase in the new curriculum (e.g. with the HCDS course above), the ultimate goal is to move forward with the new competencies. Therefore we motioned to map the current courses to the new competencies. This would mean approving the new competencies for the current curriculum (rather than exclusively the new curriculum—since we cannot have some courses using the current competences; and other courses using the new competencies).

Dr. Johansen has asked Dr. Glenda Shoop to map the current courses to the new competencies. Dr. Johansen has asked Dr. John Dick to bring the MEC, a composite of “Years 3 and 4 essential skills and conditions” currently identified and being used by the clerkships for review by the committee.

The current courses need to be mapped to the new competencies by July 2015.

Dr. Cathleen Morrow made a motion to approve mapping of the Current Courses to the new Competencies and use the new competencies for all courses starting academic year 2015-2016. The motion was seconded by Dr. Robert Hyde. The motion passed by a unanimous vote.

Dr. Adam Weinstein made a motion to amend the minutes and the motion made by Dr. Cathleen Morrow at the January, 2015 meeting to reflect clarifications discussed at the February 2015 Medical Education Committee meeting. The motion was seconded by Dr. Sarah Freemantle. There was one abstention. The motion passed.

Dr. Sarah Freemantle made a motion to approve the January 2015 minutes as amended. The motion was seconded by Michele Jaeger. There was one abstention. The motion passed.

3. Announcements – Sarah Johansen, MD

Dr. Sarah Johansen reported that a member of MEC was experiencing issues with Outlook meeting requests related to this standing meeting. No other members report having issues. Dr. Sarah Johansen stated that all Medical Education Committee meetings will be canceled from the Outlook Calendar system but a new standing meeting and reminder will be installed soon in an attempt to correct the issue.

Laura Cousineau from the Biomedical Libraries described an upcoming training session “Achieving Evidence-Based Practice: A Team-Based Approach” to be held on March 26, 2015 in Manchester, NH.

4. Old Business – Sarah Johansen, MD**5. New Business****• Continuous Curriculum Committee – Sarah Johansen, MD**

Dr. Sarah Johansen reported meeting with Dr. Greg Ogrinc, Senior Associate Dean for Medical Education to discuss the creation of a sub-committee of the MEC to focus on the Geisel curriculum. This sub-committee would be led by Dr. Tim Lahey and would maintain a big picture view of the curriculum, monitoring gaps, redundancies, and themes.

Dr. Sarah Johansen discussed the possible nomination of Dr. Tim Lahey to MEC as a voting member in his new position as chair of the subcommittee for Continuous Curriculum Development (CCD). Dr. Lahey was excused from the room during this discussion.

Points of discussion:

Any nomination of, and subsequent vote for, an individual to become a member of the MEC will be sent for approval by the Faculty council. They have charged us with identifying appropriate membership.

Instead, it was proposed that we create a standing non-voting position on the MEC for the chair of the Continuous Curriculum Development Subcommittee, similar to that of the chair of the Year I committee, chair of Year II committee, etc, who are examples of essential non-voting members of MEC. Engagement of voting MEC members on these committees is understood.

It was felt this would help avoid voting bias from the committee bringing proposals regarding curriculum development to the MEC.

Dr Lahey remains a desirable candidate to be nominated as a MEC voting member representing the clinical faculty going forward.

Dr. Adam Weinstein made a motion to send a recommendation to Dean Compton requesting the addition of the Chairperson of the Continuous Curriculum Committee as a Non-voting member position on the MEC. The motion was seconded by Dr. Dean Madden. The motion passed by a unanimous vote.

- **Review of Years 3 & 4: Essential Skills and Conditions** – *John Dick III, MD*

Dr. John Dick explained the purpose of this review to look at the combined essential skills and conditions of all clerkships to look for redundancies and gaps. He noted that these lists are viewed during the individual clerkship reviews, but have not been looked at in a cumulative manner. Discussion noted that, individually, MEC members do not feel comfortable determining the appropriateness of these lists. Dr. Sarah Johansen agreed, but stated that collectively, with broad representation of our members, MEC could suggest gaps and denote appropriateness of redundancies. She provided the example, that as an emergency physician, she had not seen management of acute illness listed as an essential skill or condition. Dr. Adam Weinstein interjected that these skills and conditions are only one component of the clerkship curriculum and would need to be viewed in conjunction with the other components, as acute illness is covered in many clerkships just not on these lists. Dr. Dick agreed with this absence of acute illness in the list of required skills and conditions. Dr. Dean Madden asked if there was a way to view lists from other schools for comparison purposes or if there was a specific physician type who could look at the list with a broader eye. Dr. Dick noted that a generalist or Family Medicine Practitioner would have the best perspective with which to review the list.

Dr. David Nierenberg asked to have specific numbers of skills and conditions be reinstated. Dr. Dick explained that MEC had determined in 2013 that putting the requirements at a standard of one was the best way to ensure site comparability, as anything above one could not be guaranteed for all students. Dr. Weinstein also discussed the movement of the ACGME of skill competence for the residency programs away from specific numbers. This is to acknowledge knowledge and capabilities achieved prior to formal physician training.

Questions/Comments

The question was raised as to the role and mapping of these skills and conditions in the curriculum. Dr. Weinstein stated that these are typically medical knowledge and patient care competencies and are not mapped.

- **Process for changing course objectives** – *Brian Reid, PhD*

Brian Reid recommended a process be established to ensure MEC awareness when course directors edit and revise objectives in their course. Dr. Sarah Johansen suggested the incorporation of a consent agenda for future meetings and including these as a part of that agenda, bringing only those with significant issues to the full MEC meeting. Course directors will ask Brian to make the edits; he will compile the list to be shared with MEC via the consent agenda and MEC will then approve the changes with a single vote, unless discussion is warranted. Dr. Dean Madden asked that all pertinent information be shared during the consent agenda process, to include the Course director's rationale for the change and the mapping impacts. This will allow MEC members to think about the effect of the change on the full curriculum.

- **Visualizing objective mapping** – *Brian Reid, PhD*

Brian Reid displayed components of the mapping of the current curriculum and current competencies in Ilios. He stated that Ilios can break down the objectives into hours, lecture time into minutes on topic, but the tagging of topics needs to be cleaned up for an accurate view of the curriculum in this manner. He also stated that the assessment methods are not yet mapped to the objectives. Ilios can be viewed at:

https://ilios.dartmouth.edu/reports/ilios_inspector.html

Questions/Comments

• MD/PhD course proposal – Fundamentals of Clinical and Translational Research

Proposal materials had been distributed prior to the February 2015 MEC meeting to allow time for discussion. Christiaan Rees, MD/PhD candidate explained the course that would be replaced by this course – Fundamentals of Clinical and Translational Research (FCTR) is sufficient for the work PhD students must complete; however, this course would provide additional skills earlier in the PhD sequence to allow for a more optimal education. It was noted that the MD/PhD students are waived from the GAM clerkship to fulfill PhD obligations. Dr. John Dick stated that he had just received information regarding a change in the clinical experience requirements for licensing in the state of California and this would need further review to ensure the MD/PhD students meet these new more stringent requirements. The question was raised to determine if the competencies, skills and conditions required in the GAM clerkship could be met and documented in other clerkships for these students. It was agreed that the course director, or a representative, would meet with Dr. John Dick to look at this issue.

Christian also noted that he had mapped the course objectives to the new competencies to be enacted in July, 2015.

Dr. Adam Weinstein made a motion to approve the Fundamentals of Clinical and Translational Research course with the expectation that the Course Director will meet with Dr. John Dick to determine the GAM competencies, skills and conditions missed through the waiving of that course for MD/PhD students. The motion was seconded by Stephanie Morton, MS 2. The motion passed by a unanimous vote.

6. Student Report/Feedback

Student representatives requested that the topic of “course preparation time” be placed on the agenda for the March 17, 2015 meeting. Dr. Johansen requested that a member of MEC meet with the students to prepare materials and discussion points prior to that meeting. Dr. Robert Hyde volunteered.

7. Adjournment – Sarah Johansen, MD

A motion to adjourn the February 17, 2015 meeting of the Medical Education Committee was made by Stephanie Morton. The motion was seconded by Dr. Dean Madden. Dr. Sarah Johansen, Chair, adjourned the meeting at 6:12pm.

8. Future Business

9. Action Pending

10. Future Meetings

*** Please note these meetings are on the 3rd Tuesday of each month, 4:00p-6:00pm

- April 21, 2015
- May 19, 2015
- June 16, 2015