

MEDICAL EDUCATION COMMITTEE

MEETING MINUTES

Meeting Date: Tuesday, March 18, 2014
 Time: 4:00 – 6:00 pm
 Meeting Location: DHMC – Auditorium D
 Approval: 04/15/2014
 Recorded By: Rachel A. Hammond

ATTENDANCE

Voting Members		Voting Members		Non-Voting Members		Non-Voting Members	
Abdelghany, Mazin	--	Johansen, Sarah (Chair)	X	Comi, Richard	--	Lyons, Virginia	X
Ahmed, Yashi	X	Madden, Dean	0	Cousineau, Laura	--	McAllister, Stephen	--
Barnes, Jonathan	--	Manning, Harold	X	Davis, Ann	--	Noble, Geoffrey	--
Bay, Jessie	X	Nierenberg, David	X	Dick, III, John	X	Reid, Brian	X
Black, Candice	X	Reed, Virginia	X	Eastman, Terri	--	Shoop, Glenda	X
Boyce, William	--	Rees, Christaan	--	Fall, Leslie	--	Simons, Richard	0
Brazile, Tiffany	--	Shah, Krina	--	Grollman, Diane	X	Stewart, Cynthia	X
Buchard, Kenneth	--	Supattapone, Surachai	0	Hahn, Cynthia	--	Todd, Frances	--
Colby, Benjamin	X	Usherwood, Edward	X	Jaeger, Michele	--	Trietley, Kalindi	--
Freemantle, Sarah	X	Weinstein, Adam	X	Kidder, Tony	X	Eliassen, Scottie	--
Hyde, Robert	X			Lahey, Timothy	X	Hammond, Rachel (Admin. Support)	X

Guest(s)	Guest(s)
Swenson, Rand	

Present = X Absent = -- Excused = 0

1. Call to Order – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, called the meeting to order at 4:03 pm.

2. Approval of February's meeting minutes

Dr. Sarah Freemantle made a motion to approve the February 2014 minutes. The motion was seconded by Dr. Ed Usherwood. The motion passed by a unanimous vote.

3. Announcements – Sarah Johansen, MD

- Dr. Rita Charon, Professor of Clinical Medicine, and Director of the Program in Narrative Medicine at the Columbia University College of Physicians and Surgeons, will be holding a workshop on Narrative Medicine in collaboration with the Leslie Humanities Center on **Tuesday, April 11, 2014 from 12:00–1:30 pm in Haldeman 246.**
- Dr. Hedy Wald, Clinical Associate Professor of Family Medicine at the Warren Alpert Medical School Brown University, will be holding a ***Geisel Reflective Writing Retreat on Tuesday, May 6, 2014 from 12:30–3:30 pm in Vail 513.*** Dr. Wald and participants will explore the concept of fostering reflection in health care professions education and practice using didactic and interactive approaches. The goal is to support compassionate care and resiliency through guided reflection.
- Dr. Eric Holmboe will be visiting June 4-6, 2014
Dr. Holmboe is the Senior Vice President for Milestones Development and Evaluation of the Accreditation Council for Graduate Medical Education (ACGME). He will be a guest of the Geisel School of Medicine Thursday, June 5, to give the *Leading Voices in Medical Education Grand Rounds*, as well as lead a series of didactic and experiential workshops for our faculty. Information will be distributed through the Office of Faculty Development.

4. Old Business – Sarah Johansen, MD

- **Immunology / Virology Approval of Action Plan** – The action plan was not submitted to the MEC in sufficient time to be distributed to the members before the March meeting. A course action plan will be sent out for review before the next meeting.

Course Review Accountability – A course-review-accountability plan will be put into place by the MEC. This plan is in response to a recent incident where a course exam had negative item statements to the degree that a concern was raised regarding the students' ability to understand the items with negative phrasing. This same course was cited by the MEC in 2010 for using negative formatted test questions on the course exam. Per the action plan 2010 the test format was corrected for 2011. The MEC subcommittee that reviewed the course this year found the negative item statements were brought back into the exam.

Student Concerns and Comments:

- ✓ Students not aware of Action Plans
- ✓ Possibilities of adding Action Plans to their syllabus
- ✓ Changes to Action Plans be made available to Students

5. New Business

- **Site Comparability: Quarterly Report (LCME ED-8) – John Dick, MD**

See attached documents

- ✓ Graded Comparability
- ✓ Breakdown of the scores
- ✓ 3-year trailing timeline
- ✓ Action Plans – Clerkship Directors

- **Monitoring Duty Hours: Semi Annual Report (LCME ED-38) – John Dick, MD**

Dr. John Dick was happy to report that student reports of their duty hours are increasingly getting better. To date, we have 7 reported student violations in this academic year. Only one of these violations occurred in General Surgery. The others occurred in OB/GYN, In-patient pediatrics, and Medicine. The data are accumulated as the students log the duty-hour data after their clerkship. Dr. Dick intends to bring this report back to the MEC twice a year.

- *Why do Students/Residents have two different policies* – Students are afraid of retaliation and how it will affect them. Duty-hour reporting should have no reflection on how the student is graded.

- **Review of the MEC Membership and what Constitutes a Quorum – Sarah Johansen, MD**

Medical Education Committee members are appointment by the Faculty Council.

The following MEC positions will need to be replaced with another faculty member:

1. Dr. Kenneth Burchard was the Faculty Council representative to the MEC and has retired.
2. Dr. Sarah Johansen was the Community Preceptor Education Board (CPEB) representative on the MEC
3. Dr. Virginia Reed's term on the MEC ends in 2014

The two vacancies left by the graduating Y4 MEC student members will be replaced by the Class of 2015.

- **Term Limit of MEC Chair – Sarah Johansen, MD**

- *Faculty Council Proposed* - The term of the Chair should be three years without the option of serving a term and that the replacement should be elected two years into the term to serve as Chair elect.
 - ✓ Do we want a possible renewal
 - ✓ 6 months vs. 1 year Chair elect

- *Medical Education Committee Proposed* - The term of the Chair should be three years with the option of serving a second term by election or that the chair elect should be elected six months prior to the end of the term.

Dr. Harold Manning made a motion to approve the Term Limit of Chair. The motion was seconded by Dr. Robert Hyde. The motion passed by a unanimous vote.

- **Neuroscience Course Review and Action Plan** – Virginia Lyons, PhD and Rand Swenson, MD/PhD
 - ✓ No significant problems with the course objectives; course director ensures all session objectives are provided to students in a consistent location
 - ✓ Working to reach target of 40-50% lectures
 - ✓ Overall, well-written assessment questions that correlate with course objectives
 - ✓ *Session Objectives*: Objectives for each session will be posted directly in the folder with the materials for that session
 - ✓ *Excessive Lectures*: 18 sessions are being changed to Team Based Learning (TBL) and “flipped classroom”
 - ✓ *Assessment Questions*: Review exam questions
 - ✓ *Content Heavy*: Review the level of detail of sessions
 - ✓ *Course Introduction*: Scheduled at the beginning of the course with an introductory video
 - ✓ *Students concerns about stress in case sessions*: Use a more traditional TBL model

Dr. Adam Weinstein made a motion to approve the Neuroscience Review and Action Plan. The motion was seconded by Dr. Robert Hyde. The motion passed by a unanimous vote.

- **New Curriculum** – Timothy Lahey, MD

As the Curriculum Redesign Leadership Team (CRLT) works with the MEC through the different steps of the design for the new curriculum – from the drafting of new competencies, to the drafting of course objectives and how those map to the competencies, and to the individual course proposal – it will be important for the MEC to understand the design process. The MEC wants assurance that key issues were attended to in the process, such as, cross curricular integration.

- **Competencies**

The CRLT sub-group members working on the Geisel competencies for the new curriculum were Glenda Shoop, Nan Cochran, Cathy Pipas, Brenda Sirovich, Leslie Fall, and Prue Merton. Several sources served as references as decisions were made about Geisel's new competency framework, such as the existing 2010 Geisel competencies; Feinberg School of Medicine's competencies; the ACGME competencies; the AAMC's reference list for general physician competencies; and relevant stakeholders in the Geisel community. The new Geisel competency framework has eight competency domains:

1. Medical Science
2. Clinical Care
3. Communication Skills
4. Collaboration and Teamwork
5. Professionalism
6. Personal, Professional, and Leadership Development
7. Evaluation and Improvement in Medicine
8. Population Health

Dr. Virginia Reed made a motion to approve the New Curriculum Competencies. The motion was seconded by Dr. Adam Weinstein. This motion was followed by a discussion.

The members discussed various program objectives under several competency domains, and suggested revisions. Specific changes are listed below:

Clinical Care

Currently

15. Demonstrate ultimate responsibility for the coordinated care of the patient.
17. Perform supervisory responsibilities commensurate with one's roles, abilities, and qualification.

Suggested

15. Participate responsibly in the coordination of patient care.
17. Accept responsibility in a graded fashion commensurate with one's roles, abilities, and qualification.

Communication Skills

Currently

7. Translate complex biomedical concepts and advances into useful information to educate patients, families, peers, and others.

Suggested

7. Translate biomedical concepts and advances into useful information to educate patients, families, peers, and others.

There was a general feeling among the voting members that they were not ready for a vote of approval, and that more time was necessary to complete the MEC review of the competencies. Therefore, the members decided to review the competencies one more time and send suggestions to Dr. Sarah Johansen.

Dr. Virginia Reed made a motion to vote down the New Curriculum Competencies. The motion was seconded by Dr. Harold Manning. The motion was passed by a unanimous vote.

4. Student Feedback

Evaluation Date – Students convened the first of four focus groups with their peers to talk about problems related to the Year 4 pharmacology course. Many students felt there was inadequate follow through on the action plan items that were identified during the course review in May 2013.

Students want accountability and fast tracking.

- ✓ Students would like more support from the MEC
- ✓ Action Plans added to the syllabus
- ✓ Would like to meet with Dr. Nierenberg, and Dr. Lewis to discuss student concerns

5. Adjournment – Sarah Johansen, MD

Dr. Sarah Johansen, Chair, adjourned the meeting at 6:02 pm.

6. Future Discussion

- ✓ On Doctoring: Follow up on OB/GYN Exam – *Richard Simons, MD*
- ✓ Discussion: Student/Course preparation time
- ✓ Course Electives: MEC Review and Grading Policy
- ✓ MEC Policy on Independent Studies and Individual Electives
- ✓ LCME: Vertical Integration Group – Culturally appropriate care to a diverse population

7. Future Meetings

**** Please note these meetings are on the 3rd Tuesday of each month*

- ✓ May 20, 2014
- ✓ June 17, 2014
- ✓ July 15, 2014
- ✓ August 19, 2014