



DARTMOUTH MEDICAL SCHOOL
SENIOR ASSOCIATE DEAN OF MEDICAL
EDUCATION

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To: Members of Medical Education Committee
From: David W. Nierenberg
Subject: Minutes - Meeting held Tues., September 29, 2009 - 4:00 to 5:30 pm,
658W Borwell

Voting Members Present: Allison Arensman (Year 4), Rich Comi, Matt Crowson (Year 1), Scottie Eliassen, Brian Guercio (Year 4), Brent Harris, Horace Henriques, Carolyn Koulouris (Year 1), Tim Lahey, Virginia Lyons, Gene Nattie, Dave Nierenberg, Laura Ostapenko (Year 2), Rebecca Pschirrer, Virginia Reed, Judy Rees, Erin Sullivan (Year 3), and Jonathan Zipursky (Year 2).
(n =17)

Voting Members Absent: Tom Frandsen (Year 3), John Hwa, Sarah Johansen, Greg Ogrinc, and Eric Shirley,.
(n = 5).

Guests and Non-Voting Members: Diane Grollman, Tony Kidder, Joan Monahan, Brian Reid, and Kalindi Trietley
(n = 5)

Scheduled Meetings:

Sept. 29	Oct. 20	Nov. 17	Dec. 15	Jan. 19	Feb. 16	Mar. 16	Apr. 20	May 18	June 15
Borwell 658	Borwell 658	Borwell 658	Aud A	Aud A	Aud A	Aud A	Aud A	Aud A	Aud A

I. Introductions of New Members and Explanation of MEC Structure:

Dave Nierenberg asked all attending members and guests to introduce themselves then delineated the structure and the division of voting of the MEC (Attachment A).

II. Charge to MEC:

Dave Nierenberg read aloud the official charge to MEC (Attachment B).

III. Main issues for the Committee for the 09-10 Academic Year:

Dave introduced the crucial issues that the Committee will be working on for the new academic year:

A. Competencies:

1. By the 2012 reaccreditation process, DMS must demonstrate that we have designed a competency-based curriculum, that those competencies are being addressed appropriately, and that students are being assessed for compliance.
2. Dave Nierenberg reported on the requirements of the LCME, how DMS is addressing the requirements, and the Committee's involvement in compliance (Attachment C).
3. Dave Nierenberg provided a draft (as part of Attachment C) of a central document that will delineate the LCME requirements and suggestions for compliance and assessment, that will be redacted in the coming months by the membership with a goal of providing a final draft in approximately January 2010 to the Dean, the Dean's Advisory Board, and to the DMS faculty. The ultimate goal is to have a completed document that can be used as a basis for reviewing all of our required DMS courses and clerkships.

B. Year 1 Orientation:

Address changes in the Year 1 orientation (for August 2010) that would enhance the existing program with the addition of an introduction of the career of the physician, encompassing issues that range from cellular to global. These changes will be addressed later in the academic year.

C. Course Reviews:

To resume in the spring, after the above mentioned document is completed.

D. Other Reports:

Dave Nierenberg will be reporting on various surveys and scores on the boards throughout the academic year.

IV. Other Issues Proposed by the Membership:

A. Issues Suggested by President Kim:

During his inauguration and interviews, the new president of Dartmouth College recommended students and faculty be cognizant of such issues as global and national health policies.

B. Changes in Years 1 and 3:

The architecture of Years 1 and 3 were recently modified. It was suggested that these changes be monitored, and progress reports.

C. Remediation Process:

An issue that was addressed late in the last academic year was the remediation process for at-risk students. It was recommended that this issue be revisited and the system be monitored for inclusiveness and transparency.

V. Agenda for October 20 Meeting:

- A. Step 1, Step 2 CK of the Boards
- B. Draft of the Competencies – First Discussion
- C. Draft of revised Year 1 orientation