To: Members of Medical Education Committee  
From: David W. Nierenberg  
Subject: Minutes - Meeting held Tues., Jan. 16, 2007 - 4:00 to 5:30 pm, Borwell 758

Voting Members: Jamie Bessich, Rich Comi, John Hwa, Susan Kelly, Petra Lewis, Gene Nattie, Dave Nierenberg, and Rebecca Pschirrer = 8  
Present: Barbara Conradt, Andy Daubenspeck, Leslie Fall, Brian Guercio, Brent Harris, Horace Henriques, Ben Northrup, Greg Ogrinc, Michelle Oullette, Sarah Pletcher, Jim Price, Abigail Rao, Laura Reis, Valerie Rooney, Eric Shirley and Joao Tiixeira = 16  
Guests and Non-Voting Members: Diane Grollman, Brian Reid, Lora Thompson, and Kalindi Trietley = 4

Scheduled Meetings:

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I. **Scheduled Review of Clerkship: Year 3 Ob/Gyn/WH**

A. Dave Nierenberg introduced information from DMEDS regarding the clerkship (as of the end of Block 3):

  i. 32 students tracked encounters for a total of 2910 encounters or an average of 91 per student;
  ii. 85% of the encounters included instruction;
iii. 61% of the encounters included feedback;
iv. 3.1% of patients declined students’ participation;
v. Students documented an average of 90 female reproductive diagnoses and 77 PE skills directly relevant to this clerkship.

B. Dave also reported that, based on DMEDS information, this clerkship continues to have a high but appropriate average for encounters documented per student, and encounters documented per student per day. There appears to be a lot of opportunities for students to see patients with female reproductive conditions, and to learn important portions of the PE.

C. Petra Lewis reviewed the Year 3 Obstetrics/Gynecology/Women’s Health clerkship for AY 05-06 and presented a report based on student evaluations and conversations with the clerkship director. (See Attachment A). Points of discussion included:
   i. Many of the problems cited by students for AY 05-06 have been addressed in AY 06-07;
   ii. A recommendation that the clerkship director set parameters for tracking encounters;
   iii. That housing challenges might be alleviated by contacting Clinical Ed for possible vacancies in other clerkship housing.

II. Report on DMEDS (Dartmouth Medical Education Documentation System)
   A. Dave Nierenberg reported on student encounters as documented by students in DMEDS. Points of discussion included:
      i. DMEDS is the only system of its kind in the country;
      ii. Documenting encounters with DMEDS is required in all 10 clinical clerkships.
   B. Dave used reports on three clerkships – Family Medicine, Inpatient Medicine, and On-Doctoring – to illustrate how DMEDS accumulates information and the differences between the way the clerkships (and On-Doctoring) track encounters. (See Attachment B).
   C. Dave (and Brian Reid) suggested that members could access a test version of DMEDS at www.dmeds.dartmouth.edu/test, using the name “dmscs student” and the password “butler02.”

VI. Agenda for Feb. 13 Meeting:
   A. Review Year 3 clerkship: Psychiatry;
B. Presentation by Nan Cochran and Greg Ogrinc on the “Health Leadership Practicum for DMS Year 2”